



San Benito County Water District

30 Mansfield Road • P.O. Box 899 • Hollister, CA 95024-0899 • (831) 637-8218 • Fax: (831) 637-7267

WELL PERMIT PROCEDURE

1. Well permit applications must be completed by the property owner and a certified well driller. Certified well drillers must hold a valid C-57 contractor's license and workers compensation insurance.
2. The well site needs to be staked at the time the application is submitted.
3. The plot plan must include the location of all existing structures and leach fields on the parcel. If a structure is to be erected on the property, the building plans must be submitted with the well permit application.
4. The following well permit fees and applicable deposit must be received with the application:

a. Standard/Monitoring fee and deposit:

Standard and Monitoring Well Fee	\$840.00
<i>(Standard Types: New Construction, Reconstruction, Cathodic, Geothermal)</i>	
Refundable Deposit	<u>\$500.00</u>

Total Due with Permit Application \$1,340.00

b. Abandonment / Destruction fee \$ 508.00

Checks must be made payable to: **San Benito County Water District**

5. Upon receipt of the application and fees, the District will perform a "Site Inspection" to make sure that the property and location of the well meet the applicable state and local requirements. Please allow 7 to 10 business days for the permit process.
6. Once the well permit has been approved and issued, the licensed well driller can proceed with the drilling of the well. Well permits are valid for one (1) year from date of issue.
7. The driller must schedule an "annular well seal" inspection with the District. Driller must call 24 hours in advance.
8. Seal inspections that are scheduled to begin at 3PM or later on a business day will be charged an additional \$149.00. This fee must be paid prior to the District's inspection approval.



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9. The District shall charge an additional re-inspection fee of \$149.00 should any of the following apply:
 - a. the initial annular seal failed or
 - b. the well driller was not present or ready at the scheduled appointment time

This fee must be paid prior to the District's inspection approval.

10. The driller will contact the District once the surface seal is complete for final inspection.
11. The deposit shall be refunded to the property owner upon the District's receipt of the Well Completion Report, and if applicable, the Registration of Water Producing Facility form.

The table below lists the document(s) to be submitted to the District for each well type.

Well Types	Well Completion Report	Registration of Water Producing Facility Form
New Construction	Yes	Yes
Reconstruction	Yes	Yes
Monitoring	Yes	No
Cathodic	Yes	No
Geothermal	Yes	No