

**BOARD OF DIRECTORS  
SAN BENITO COUNTY WATER DISTRICT  
Agenda For  
January 21, 2026  
Regular Meeting – 5:00 p.m.  
30 Mansfield Road – Hollister, California 95023**

**Assistance for those with disabilities:**

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

**ZOOM LINK**

<https://us06web.zoom.us/j/87594937641?pwd=ox0NQ1yCwtMW36upYE9SUE0Z7vn1O3.1>

**Meeting ID**

875 9493 7641

**Passcode:**

101139

**Dial Only:**

Dial by your location

- +1 669 444 9171 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 719 359 4580 US
- +1 646 931 3860 US
- +1 689 278 1000 US

If you plan to participate in the meeting and need assistance, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

**CALL TO ORDER**

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda



10. Committee/Agency Representative Reports:
  - a. San Luis and Delta-Mendota Water Authority (Tonascia/Jacobson)
  - b. Administration Committee (Flores/Williams)
  - c. Personnel Committee (Flores/Tonascia)
11. Monthly Operations and Maintenance Report
12. General Manager's Report:
  - a. Reach 1 Operations
  - b. Zone 3 Operations
  - c. Zone 6 Operations
  - d. Accelerated Drought Response Project (ADRoP)
  - e. San Luis and Delta-Mendota Water Authority Activities
  - f. City of San Juan Bautista Water Supply Plan
  - g. B F Sisk Dam Raise Project
  - h. Sustainable Groundwater Management Act Compliance
  - i. Miscellaneous District items
13. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, February 25, 2026. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in November and December. Usually meeting dates change in those months because of holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.



Agenda

Item

# 1



With no questions from the Board, a motion was made by Director Tonascia and seconded by Vice President Wright; the Consent Agenda was approved by 5 affirmative votes, Williams, Wright, Flores, Freeman and Tonascia.

## **REGULAR AGENDA**

### **6. Monthly Operations and Maintenance Report**

Mr. Craig gave a year-end review of his department. For the year, there were 845 workorders, which was an increase over the previous year by 221. Of these workorders, 56% were corrective and 46% were preventative, which the goal is for more to be preventative in the future, following the District's 5-year plan. Beginning on December 8<sup>th</sup>, Mr. Craig reported staff began to fill San Justo Reservoir and both Hernandez and Paicines Reservoirs are at dead pool. Mr. Craig stated he invited his crew to attend tonight's meeting (Mike Razo, Travis Graves, Patrick Fancher, Ryan Schnorf, Anthony Lucas & Eddie Meneses). He stated he wanted to express his appreciation for all their hard work over this past year; the District operates smoothly with all of their help. Mr. Jacobson added he also appreciates all the maintenance staff does and it has certainly been an unusual year.

### **7. Consider Authorizing the Board President to Execute the San Luis & Delta-Mendota Water Authority Exchange Contractors 2026-2038 Transfer Activity Agreement**

Mr. Jacobson reviewed this item for the Board. He stated this agreement covers the 2026-2038 water years and provides a low-cost and low-risk water access and Westlands Water District has agreed to backstop the agreement, if the District doesn't need the water in any given year. There were no questions from Directors or the public.

With a motion by Director Tonascia and a second by Vice President Wright, the Board authorized the Board President to execute the San Luis & Delta-Mendota Water Authority Exchange Contractors 2026-2038 Transfer Activity Agreement by 5 affirmative votes, Williams, Wright, Flores, Freeman and Tonascia.

### **8. Consider Approval of an Expenditure Not to Exceed \$1,047,827, for the District's Share of Costs Associated with the Sunnyslope County Water District Small Water Agency Consolidation Project**

Mr. Macdonald reviewed this item for the Board. He stated this item is for the District's cost share of up to \$1,047,827 for the installation of a pipeline adjacent to the existing pipeline, in association with Sunnyslope County Water District's small water agency consolidation project.

President Williams asked if the District will be abandoning the old pipeline. Mr. Macdonald reported the District will install our new line adjacent to the old pipeline and Sunnyslope will be installing their pipeline inside of our old pipeline.

With no further questions from the Directors and no questions from the public, a motion was made by Director Tonascia and seconded by Director Flores, the Board approved of an expenditure not to exceed \$1,047,827, for the District's share of costs associated with the Sunnyslope County Water District small water agency consolidation project, by 5 affirmative votes, Williams, Wright, Flores, Freeman and Tonascia.

9. **Discuss and Consider Resolution Setting a Public Hearing Date for the Purpose of Fixing the Standby or Availability Charge for the 2026-27, 2027-28 and 2028-29 Water Years**

Mrs. Mauro reviewed this item for the Board. This action is taken at the end of any year that precedes a year that includes an approval of rates for Standby or Availability charges.

With no questions from the Directors or the public, a motion was made by Director Flores and seconded by Director Freeman, the Board approved Resolution #2025-19, *A Resolution of the Board of Directors of the San Benito County Water District Setting a Public Hearing Date for the Purpose of the Fixing of the Standby or Availability Charge for the 2026-27, 2027-28 and 2028-29 Water Years* was approved by 5 affirmative votes, Williams, Wright, Flores, Freeman and Tonascia.

10. **Mid Pacific Water Users Conference, January 28 through 30, 2026 in Reno, Nevada**  
**a. Consider General Manager or Designee and Director Attendance**

Mrs. Mauro reviewed this item for the Board. The District has budgeted for the General Manager or Designee and 2 Directors to attend. If more than 2 Directors wish to attend, the Board would need to approve that. She asked that any directors interested, should let her know.

11. **Public Hearing to Consider Approval of Ordinance Establishing Capacity Fees within the District's Zone 6 Service Area ("Capacity Fee Ordinance")**

Mr. Miller reviewed this item for the Board.

**a. Presentation on Capacity Fees within the District's Zone 6 Service Area**

Mr. Miller stated there was a notification issue that the BIA brought to the District's attention. Because of this, the Board brought this ordinance to the November board meeting to have the first reading and this would be the second reading and consider approval of the 1-time payment of the capacity fee of \$12,327, effective 61 days after adoption, February 17, 2026.

**b. Questions from Directors**

Director Freeman asked how the District came up with the figures for growth. Mr. Jacobson stated the growth numbers came from the 2023 Water and Wastewater Master Plan.

**c. Open Public Hearing**

President Williams opened the Public Hearing.

Dennis Martin, representing the BIA, appreciates the vital service that the District provides the essential delivery of clean and safe water and recognizes the need for capacity fees to provide the infrastructure to deliver this water. This water and its infrastructure not only is vital to existing residents but also for future growth and to our industry. The BIA also wanted to acknowledge the efforts of staff and the

Board President Williams for conducting stakeholder outreach to the BIA members, who are active in Zone 6, San Benito County and the City of Hollister, building homes, pulling permits, providing residents, providing jobs in the District and we do appreciate that staff has made that effort to meet with the BIA members. Mr. Martin stated perhaps they could share with the board how that meeting unfolded and what was relayed by their members. What BIA has requested, active residential projects with approved maps in Zone 6, Sunnyslope and City of Hollister water districts, proceed under the fee structure in place prior to June 25<sup>th</sup>, as long as they prepay the fees by the effective date of this Ordinance, which apparently is February 17, 2026. This is alluded to in the Ordinance, 4.53.060, full payment of all applicable capacity fees are to be paid prior to obtaining a building permit. The BIA also provided language to Mr. Jacobson, “With respect to residential building permits that are obtained after the effective date of Ordinance 67, and for which a final map was approved by June 24, 2025, that was the date the Board acted on the original Ordinance, payment of a capacity fee in an amount equal to the capacity fees that were in effective on June 24, 2025 and that would have applied to such building permits shall conclusively represent full payment of all applicable capacity fees for such building permits as described in section 4.53.060 and previously stated, the BIA is requesting the Board clarify that prepayment of fees for these units that were discussed with Mr. Jacobson and Mr. Williams last week, would proceed. The BIA stated that this language would address the members concerns in the stakeholder meeting last week and they would appreciate the Board’s consideration of this.”

There were no other public comments.

- d. **Close Public Hearing or continue to a later date**  
President Williams, then Closed the Public Hearing.

- e. **Conduct Second Reading of Capacity Fee Ordinance and Approve Capacity Fee Ordinance**

Per Mr. Liem, the Board’s action would be a motion to waive the full reading of Ordinance 67, for the Capacity Fee. With a motion by Director Tonascia and a second by Director Freeman, the Board agreed to waive the full reading of Ordinance 67, and approved by 5 affirmative votes, Williams, Wright, Flores, Freeman and Tonascia.

With a motion by Vice President Wright and a second by Director Tonascia, the Board approved Ordinance 67, *An Ordinance of the Board of Directors of the San Benito County Water District (Repealing and Reestablishing Capacity Fees within the District’s Zone 6 Service Area; Adding Chapter 4.53 to the District Code)*, approved by 5 affirmative votes, Williams, Wright, Flores, Freeman and Tonascia.

- f. **Direct District Staff to File a Notice of Exemption under the California Environmental Quality Act for the Capacity Fee Ordinance**

With a motion by Director Flores and a second by Director Tonascia, the Board directed District Staff to File a Notice of Exemption under the California Environmental Quality Act for the Capacity Fee Ordinance by 5 affirmative votes, Williams, Wright, Flores, Freeman and Tonascia.

12. **Committee/Agency Representative Reports:**

- a. **San Luis and Delta-Mendota Water Authority (Tonascia/Jacobson)**  
Mr. Jacobson will cover this under his manager's report.
- b. **ACWA JPIA and ACWA Fall Conferences (Freeman/Miller)**  
Director Freeman gave a brief overview of both the ACWA JPIA Board of Directors Meeting as well as the ACWA Conference.
- c. **Urban Area Water and Wastewater Master Plan Governance Committee (Tonascia/Williams)**  
Mr. Jacobson reported that the committee discussed the LAFCO Presentation to the Board and asked staff to draft a comment letter. He will circulate the letter amongst the board for review before sending. He also stated the committee discussed whether or not the District will operate the wells for ADRoP on Fallon Road.
- d. **Groundwater Sustainability Agency Committee (Williams/Flores)**  
Mr. Jacobson reported the committee discussed the future of the Groundwater Management Fee and whether to continue as a parcel-based fee or a usage fee. The committee agreed for now to stay as a parcel-based fee.
- e. **Personnel Committee (Flores/Tonascia)**  
Director Tonascia reported the committee discussed a wage survey prior to this year's labor negotiations.
- f. **Zone 6 Water Supply & Operations Committee (Tonascia/Wright)**  
Director Wright reported agenda items #7 and #8 were covered already from the committee meeting.

13. **General Manager's Report:**

- a. **Reach 1 Operations**  
Mr. Jacobson stated this was covered in Mr. Craig's report.
- b. **Zone 3 Operations**  
Mr. Jacobson stated this was also covered in Mr. Craig's report.
- c. **Zone 6 Operations**  
Mr. Jacobson stated this was also covered in Mr. Craig's report.
- d. **Accelerated Drought Response Project (ADRoP)**  
Mr. Cattaneo reviewed this item for the Board. He offered an update on where the District is in regard to the budget, that there were delays on the well drilling on Fallon due to the rain, and the possibility of the need for another well at that site.

- e. **San Luis and Delta-Mendota Water Authority Activities**  
Mr. Jacobson reported there is a budget workshop scheduled for tomorrow.
  - f. **City of San Juan Bautista Water Supply Plan**  
Mr. Jacobson stated there is nothing to report at this time.
  - g. **B F Sisk Dam Raise Project**  
Mr. Jacobson reported there is a need to secure mitigation for 3 endangered species, the Kit Fox, the Tiger Salamander and the Red Legged Frog, which could possibly increase the expenses by \$100 million.
  - h. **Sustainable Groundwater Management Act Compliance**  
Mr. Jacobson reported the District is reforming the TAC for SGMA, with the first meeting in early January 2026.
  - i. **Miscellaneous District items**  
Mr. Jacobson reported there will be 3 meetings in January; January 5<sup>th</sup> (Rate Study/Prop 218 Notices), January 12<sup>th</sup> (Annual Groundwater status) and January 21<sup>st</sup>, regular meeting.
14. **Board Organization**
- a. **Election of Officers** Mrs. Mauro stated the process for President and Vice President, can be nominated either as a slate for both, or individually; it is the Board’s choice. The officers will change in January 2026.
- President Williams nominated Mark Wright for President and Joe Tonascia for Vice President, which was seconded by Director Tonascia; these nominations were approved by 5 affirmative votes, Williams, Wright, Flores, Freeman and Tonascia.
15. **CLOSED SESSION:  
CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: One Case**
- (The Board convened in Closed Session at 5:54 p.m.)*
16. **OPEN SESSION:  
Report any action, if any, from Closed Session**
- (The Board reconvened in Open Session at 6:17 p.m.)*
- President Williams the meeting back to order and stated there was no action taken in Closed Session.
17. **Adjournment**  
With no further action to discuss, the meeting was adjourned at 6:18 p.m.

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Mark Wright, President

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Barbara L. Mauro, Executive Assistant/Board Clerk

January 5, 2026  
Special Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in special session on Monday, January 5, 2026 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Mark Wright, Vice President Joe Tonascia and Directors Sonny Flores, John Freeman and Doug Williams. Also present were General Manager Dana Jacobson, Assistant General Manager Brett Miller, Office Specialist II Shannon Darnall and Executive Assistant/Board Clerk Barbara Mauro. District Counsel Jeremy T. Liem, Jeff Cattaneo, Theresa Jurotich (Raftelis) and Russell Frink (Kronick, Moscovitz, Tiedemann and Girard) participated via Zoom.

### **CALL TO ORDER**

President Wright called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
President Wright led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll. Members present were: President Wright, Vice President Tonascia and Directors Flores, Freeman and Williams.
- c. **Approval of the Agenda**  
With a motion by Vice President Tonascia and a second by Director Flores, the Agenda was approved by 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.
- d. **Speakers will be limited to 5 minutes to address the Board**

### **AGENDA ITEMS:**

1. **Publicly Review and Receive Comments Regarding the 2026 Zone 6 Water, Groundwater and Recycled Water Cost of Service Study and Proposed Rate Schedule**

Mr. Miller introduced Theresa Jurotich from Raftelis, who presented the Cost-of-Service Study and proposed rate schedule to the Board via a PowerPoint.

Vice President Tonascia asked if power charges were to go down, would this be reflected in the power charge rates by the District? Mr. Miller stated no, as the power has steadily gone up the last several years. If they were to go down, the power charges would be adjusted when the next rates are approved.

2. **Consider Resolution Approving Proposition 218 Procedures for Zone 6 Water and Recycled Water Rates Proposed to be Effective on March 1, 2026**

Mr. Miller reviewed the approval process and the Proposition 218 procedures in the resolution. The rates being proposed are based on the 2026 Rate Study, presented by Raftelis earlier this evening. Prop 218's purpose is to enhance transparency and allow the public to voice their concerns. The notices for Zone 6 Water and the Recycled Water rates, if approved, will be mailed tomorrow to the applicable property owners. The

public hearing for these rates will be held at a public hearing at the February 25, 2026 Regular Board Meeting. Mr. Miller further added the notices state the District will allow written protests until February 20, 2026.

Vice President Tonascia asked if all protests had to be written; no emails are allowed? Mr. Frink replied, yes, that is correct. This is stated very clearly on the notice, no email or facsimile responses will be accepted. Mr. Frink further stated it protects the District and complying with these requirements.

There were no questions from the Board or the public.

A motion was made by Director Williams and seconded by Director Freeman, the Board of Directors approved Resolution #2026-01, *A Resolution of the Board of Directors of the San Benito County Water District Approving Proposition 218 Procedures for Water Rates Proposed to be effective on March 1*, by 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.

### **ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 5:19 p.m.

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Mark Wright, President

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Barbara L. Mauro, Executive Assistant/Board Clerk

January 12, 2026  
Special Meeting  
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in special session on Monday, January 12, 2026 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Mark Wright, Vice President Joe Tonascia and Directors Sonny Flores, John Freeman and Doug Williams. Also present were General Manager Dana Jacobson, District Counsel Jeremy T. Liem, Assistant General Manager Brett Miller, Senior Engineer David Macdonald, Office Specialist II Shannon Darnall, Executive Assistant/Board Clerk Barbara Mauro and Consultant Jeff Cattaneo.

### **CALL TO ORDER**

President Wright called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**  
President Wright led the Pledge of Allegiance.
- b. **Roll Call**  
Mrs. Mauro called roll. Members present were: President Wright, Vice President Tonascia and Directors Flores, Freeman and Williams.
- c. **Approval of the Agenda**  
With a motion by Director Flores and a second by Director Freeman, the Agenda was approved by 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.
- d. **Speakers will be limited to 5 minutes to address the Board**

### **CONSENT AGENDA**

#### **1. Allowance of Claims**

With a motion by Vice President Tonascia and a second by Director Freeman, the Consent Agenda was approved by 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.

### **AGENDA ITEMS:**

#### **2. Public Hearing regarding 2025 Annual Groundwater Report**

##### **a. Proof of Publication submitted on Notice of Public Hearing, Annual Groundwater Report**

Mrs. Mauro verified the proof of publication for the public hearing.

##### **b. Presentation of Report**

Mr. Cattaneo reviewed the 2025 Groundwater Report, which showed the basin is healthy and not in overdraft. Based on this report, staff is recommending the Board adopt the findings from the 2025 report.

##### **c. Questions of Directors**

President Wright asked about storing water in the recycled water ponds. Mr. Cattaneo stated water can be percolated but not stored in those ponds.

- d. **Open Public Hearing**  
President Wright opened the public hearing.
  - e. **Close Public Hearing or continue to later date**  
With no public comments, President Wright closed the public hearing.
  - f. **Consider adoption of recommendations in 2025 Annual Groundwater Report**  
With a motion by Vice President Tonascia and a second by Director Freeman, the Board of Directors Adopted the Recommendations in the 2025 Annual Groundwater Report by 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.
3. **Public Hearing regarding 2026-2027 Groundwater Charges Recommended by 2025 Annual Groundwater Report**
- a. **Presentation of 2026-2027 Groundwater Charges Recommended by 2025 Annual Groundwater Report**  
Mr. Cattaneo reviewed the 2026-2027 Groundwater Charges as determined by the rate study prepared by Raftelis and recommended in the 2025 Annual Groundwater Report. This charge is \$14.30 per acre foot for municipal and industrial users as well as agricultural users.
  - b. **Questions by Directors**  
Vice President Tonascia questioned a number in the rate study which is different from the amount Mr. Cattaneo referred to. Russell Frink, who participated via Zoom, checked the website and found the correct number was represented there and was confident that would suffice.
  - c. **Open Public Hearing**  
President Wright opened the public hearing.
  - d. **Close Public Hearing or continue to later date**  
With no public comments, President Wright closed the public hearing.
  - e. **Consider adoption of Resolution 2026-02 Establishing Groundwater Charges in Zone 6 for March 1, 2026 through February 28, 2027**  
With a motion by Director Freeman and a second by Director Flores, the Board of Directors approved Resolution #2026-02, *A Resolution of the Board of Directors of the San Benito County Water District Establishing Groundwater Charges in Zone 6 for March 1, 2026 through February 28, 2027* by 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.

**ADJOURNMENT**

With no further business to discuss, the meeting was adjourned at 5:22 p.m.

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Mark Wright, President

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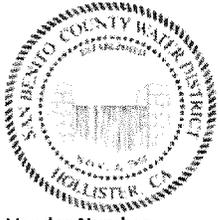
Barbara L. Mauro, Executive Assistant/Board Clerk



Agenda

Item

# 2



By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP-Accounts Payable</b>						
001866	Gutierrez Consultants	01/21/2026	EFT	0.00	12,542.50	6
000355	B&S Supply	01/21/2026	Regular	0.00	1,441.24	60655
000561	Brigantino Irrigation	01/21/2026	Regular	0.00	1,012.12	60656
000601	C A R Diagnostics Center	01/21/2026	Regular	0.00	216.31	60657
000869	Cintas Corporation	01/21/2026	Regular	0.00	428.10	60658
001043	Dataflow Business Systems Inc	01/21/2026	Regular	0.00	218.04	60659
001409	ELC Consulting	01/21/2026	Regular	0.00	1,290.49	60660
005116	EquipmentShare.com Inc	01/21/2026	Regular	0.00	326.48	60661
001553	Fastenal Company	01/21/2026	Regular	0.00	1,892.64	60662
001813	GRAINGER	01/21/2026	Regular	0.00	352.57	60663
001949	Hollister Auto Parts Inc	01/21/2026	Regular	0.00	220.49	60664
002423	Johnson Lumber Company	01/21/2026	Regular	0.00	179.40	60665
002783	Landscape Design by Rosemary Brid	01/21/2026	Regular	0.00	300.00	60666
003249	McMaster-Carr Supply Co	01/21/2026	Regular	0.00	201.59	60667
003487	New SV Media, Inc	01/21/2026	Regular	0.00	330.00	60668
003752	Pitney Bowes	01/21/2026	Regular	0.00	912.14	60669
003878	Reserve Account	01/21/2026	Regular	0.00	1,000.00	60670
004174	Rossi's Tire & Auto Service	01/21/2026	Regular	0.00	70.00	60671
004422	Shred-it	01/21/2026	Regular	0.00	889.86	60672
004218	SJ Electro Systems, Inc.	01/21/2026	Regular	0.00	46,527.80	60673
004554	Sunnyslope County Water District	01/21/2026	Regular	0.00	197,070.12	60674
004728	Todd Groundwater	01/21/2026	Regular	0.00	10,933.75	60675
004771	Toro Petroleum Corporation	01/21/2026	Regular	0.00	2,008.49	60676
004830	USA BlueBook	01/21/2026	Regular	0.00	481.66	60677
004854	Verdant Commercial Capital LLC	01/21/2026	Regular	0.00	239.81	60678
004938	Weist Law LLP	01/21/2026	Regular	0.00	525.00	60679
005015	Wright Bros Industrial Supply	01/21/2026	Regular	0.00	60.93	60680
000604	C. Overaa & Co	01/21/2026	Bank Draft	0.00	741,791.35	163009541

**Bank Code AP Summary**

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	47	26	0.00	269,129.03
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	741,791.35
EFT's	3	1	0.00	12,542.50
	<b>51</b>	<b>28</b>	<b>0.00</b>	<b>1,023,462.88</b>

### Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	1/2026	1,023,462.88
			<u>1,023,462.88</u>

# Authorization Signatures

## Board Claims Approval

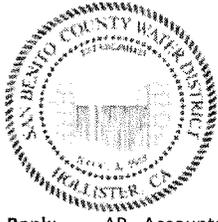
STATE OF CALIFORNIA  
COUNTY OF SAN BENITO

I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA, THAT THE FOREGOING DEMANDS ENUMERATED HAVE BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT; AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.

  
\_\_\_\_\_  
Dana Jacobson, General Manager

  
\_\_\_\_\_  
Brett Miller, Assistant General Manager

\_\_\_\_\_  
Doug Williams, Board President



San Benito County Water District

Payment Register

APPKT00222 - Board Claims January 21, 2026

01 - Vendor Set 01

Bank: AP - Accounts Payable

Vendor Number	Vendor Name					Total Vendor Amount
000355	B&S Supply					1,441.24
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				01/14/2026	1,441.24	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
3066	Maintenance Supplies	12/16/2025	01/15/2026	0.00	1,441.24	

Vendor Number	Vendor Name					Total Vendor Amount
000561	Brigantino Irrigation					1,012.12
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				01/14/2026	1,012.12	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
220000131844	Maintenance Supplies	12/10/2025	01/09/2026	0.00	179.31	
220000132050	Maintenance Supplies	12/23/2025	01/22/2026	0.00	539.91	
270000133470	Maintenance Supplies	01/07/2026	02/06/2026	0.00	12.72	
220000133789	Maintenance Supplies	01/12/2026	02/11/2026	0.00	280.18	

Vendor Number	Vendor Name					Total Vendor Amount
000601	C A R Diagnostics Center					216.31
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				01/14/2026	216.31	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
1043390	Vehicle Maintenance -Truck #20	12/22/2025	01/21/2026	0.00	50.75	
1043406	Vehicle Maintenance -Truck #21	01/02/2026	02/01/2026	0.00	59.00	
1043414	Vehicle Maintenance -Truck #22	01/05/2026	02/04/2026	0.00	106.56	

Vendor Number	Vendor Name					Total Vendor Amount
000604	C. Overaa & Co					741,791.35
Payment Type	Payment Number			Payment Date	Payment Amount	
Bank Draft	163009541			01/21/2026	741,791.35	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
10	Contracted Services	01/06/2025	02/05/2025	0.00	741,791.35	

Vendor Number	Vendor Name					Total Vendor Amount
000869	Cintas Corporation					428.10
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				01/14/2026	428.10	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
4255441773	Weekly Service	01/06/2026	02/05/2026	0.00	214.05	
4256182444	Weekly Service	01/13/2026	02/12/2026	0.00	214.05	

Vendor Number	Vendor Name					Total Vendor Amount
001043	Dataflow Business Systems Inc					218.04
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				01/14/2026	218.04	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
442527	Copier Maintenance /Supplies	01/06/2026	01/21/2026	0.00	218.04	

Vendor Number	Vendor Name					Total Vendor Amount
001409	ELC Consulting					1,290.49
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				01/14/2026	1,290.49	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
10850	Annual Certificate -Truebill.sbcwd.com	01/08/2026	02/07/2026	0.00	324.00	

**Payment Register**

APPKT00222 - Board Claims January 21, 2026

<u>10851</u>	Computer Monitors	01/08/2026	02/07/2026	0.00	471.96
<u>10853</u>	New Apple Ipad	01/08/2026	02/07/2026	0.00	494.53
<b>Vendor Number</b>	<b>Vendor Name</b>				<b>Total Vendor Amount</b>
005116	EquipmentShare.com Inc				326.48
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		01/14/2026	326.48		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<u>HOL6245726-0000</u>	Maintenance Supplies	12/23/2025	02/13/2026	0.00	326.48
<b>Vendor Number</b>	<b>Vendor Name</b>				<b>Total Vendor Amount</b>
001553	Fastenal Company				1,892.64
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		01/14/2026	1,892.64		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<u>CAHOS72755</u>	Maintenance Supplies	12/03/2025	01/17/2026	0.00	101.38
<u>CAHOS72850</u>	Maintenance Supplies	12/11/2025	01/25/2026	0.00	77.68
<u>CAHOS72912</u>	Maintenance Supplies	12/15/2025	01/29/2026	0.00	359.21
<u>CAHOS72934</u>	Maintenance Supplies	12/15/2025	01/29/2026	0.00	387.62
<u>CAHOS72959</u>	Maintenance Supplies	12/18/2025	02/01/2026	0.00	884.14
<u>CAHOS72974</u>	Maintenance Supplies	12/17/2025	01/31/2026	0.00	31.68
<u>MN019992958</u>	Inventory Control -Nuts & Bolts	12/09/2025	01/08/2026	0.00	50.93
<b>Vendor Number</b>	<b>Vendor Name</b>				<b>Total Vendor Amount</b>
001813	GRAINGER				352.57
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		01/14/2026	352.57		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<u>9761402925</u>	Maintenance Supplies	01/06/2026	02/05/2026	0.00	352.57
<b>Vendor Number</b>	<b>Vendor Name</b>				<b>Total Vendor Amount</b>
001866	Gutierrez Consultants				12,542.50
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
EFT		01/14/2026	12,542.50		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<u>2046</u>	Consulting Services	01/06/2026	02/05/2026	0.00	10,077.50
<u>2047</u>	Consulting Services	01/06/2026	02/05/2026	0.00	1,232.50
<u>2048</u>	Consulting Services	01/06/2026	02/05/2026	0.00	1,232.50
<b>Vendor Number</b>	<b>Vendor Name</b>				<b>Total Vendor Amount</b>
001949	Hollister Auto Parts Inc				220.49
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		01/14/2026	220.49		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<u>030456</u>	Maintenance Supplies	01/13/2026	02/12/2026	0.00	220.49
<b>Vendor Number</b>	<b>Vendor Name</b>				<b>Total Vendor Amount</b>
002423	Johnson Lumber Company				179.40
<b>Payment Type</b>	<b>Payment Number</b>	<b>Payment Date</b>	<b>Payment Amount</b>		
Check		01/14/2026	179.40		
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>
<u>289648</u>	Maintenance Supplies	12/16/2025	01/10/2026	0.00	28.80
<u>289651</u>	Maintenance Supplies	12/16/2025	01/10/2026	0.00	16.35
<u>289703</u>	District Supplies	12/17/2025	01/10/2026	0.00	48.05
<u>290237</u>	Maintenance Supplies	01/12/2026	02/10/2026	0.00	52.37
<u>290260</u>	District Supplies	01/12/2026	02/10/2026	0.00	33.83

Payment Register

Vendor Number	Vendor Name					Total Vendor Amount
<u>002783</u>	Landscape Design by Rosemary Bridwell CCN					300.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	300.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>122725</u>	Landscape Plan Review	12/22/2025	01/21/2026	0.00	300.00	
<u>003249</u>	McMaster-Carr Supply Co					201.59
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	201.59	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>57689895</u>	Maintenance Supplies	01/07/2026	02/06/2026	0.00	55.52	
<u>57765964</u>	Maintenance Supplies	01/08/2026	02/07/2026	0.00	146.07	
<u>003487</u>	New SV Media, Inc					330.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	330.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>163539</u>	1/2/26 & 1/9/26 Public Notice	12/30/2025	01/29/2026	0.00	330.00	
<u>003752</u>	Pitney Bowes					912.14
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	912.14	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>3107399984</u>	Mail System Rental -Quarterly	09/18/2025	09/18/2025	0.00	912.14	
<u>003878</u>	Reserve Account					1,000.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	1,000.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>010626</u>	Postage on Account	01/06/2026	02/12/2026	0.00	1,000.00	
<u>004174</u>	Rossi's Tire & Auto Service					70.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	70.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>S1R32864</u>	Vehicle Maintenance -Truck #20	12/22/2025	01/21/2026	0.00	70.00	
<u>004422</u>	Shred-it					889.86
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	889.86	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>8013021891</u>	Monthly Shredding Service	12/31/2025	01/30/2026	0.00	889.86	
<u>004218</u>	SJ Electro Systems, Inc.					46,527.80
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	46,527.80	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>CD99601629</u>	Scada Support	12/29/2025	01/28/2026	0.00	46,527.80	

**Payment Register**

**APPKT00222 - Board Claims January 21, 2026**

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>004554</u>	Sunnyslope County Water District					197,070.12
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	197,070.12	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>INV00469</u>	Plant Operations -West Hills	12/31/2025	01/31/2026	0.00	144,336.29	
<u>INV00470</u>	Plant Operations -Lessalt	12/31/2025	01/31/2026	0.00	52,733.83	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>004728</u>	Todd Groundwater					10,933.75
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	10,933.75	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>37661.1225</u>	Engineering Services	12/08/2025	01/07/2026	0.00	1,448.75	
<u>37663.1225</u>	Engineering Services	12/08/2025	01/07/2026	0.00	9,485.00	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>004771</u>	Toro Petroleum Corporation					2,008.49
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	2,008.49	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>CL93750</u>	Vehicle Fuel	12/31/2025	02/14/2026	0.00	2,008.49	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>004830</u>	USA BlueBook					481.66
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	481.66	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>INV00913661</u>	Maintenance Supplies	12/18/2025	01/17/2026	0.00	481.66	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>004854</u>	Verdant Commercial Capital LLC					239.81
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	239.81	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>905967092</u>	Copier Lease	01/12/2026	02/06/2026	0.00	239.81	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>004938</u>	Weist Law LLP					525.00
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	525.00	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>2026-M106</u>	CDIAC Annual Debt Report	01/13/2026	02/27/2026	0.00	525.00	

<b>Vendor Number</b>	<b>Vendor Name</b>					<b>Total Vendor Amount</b>
<u>005015</u>	Wright Bros Industrial Supply					60.93
<b>Payment Type</b>	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
Check				01/14/2026	60.93	
<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>	<b>Discount Amount</b>	<b>Payable Amount</b>	
<u>296976</u>	Maintenance Supplies	12/22/2025	01/21/2026	0.00	60.93	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	1	1	0.00	741,791.35
AP	Check	47	26	0.00	269,129.03
AP	EFT	3	1	0.00	12,542.50
<b>Packet Totals:</b>		<b>51</b>	<b>28</b>	<b>0.00</b>	<b>1,023,462.88</b>

**Cash Fund Summary**

Fund	Name	Amount
999	Pooled Cash	-1,023,462.88
<b>Packet Totals:</b>		<u>-1,023,462.88</u>

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 3

**Meeting Date:** January 21, 2026

**Submitted By:** Leilani Vidal

**Presented By:** Dana Jacobson

**Agenda Title:** Acknowledgement of Paid Claims prior to the January 2026 Board Meeting

**Detailed Description:** This is a notification that the checks & wire transfers listed below were issued outside the normal claims process.

<i>Wire Transfers</i>				
USBR (pay.gov)	Wire Transfer	\$252,600.00	Payment Recap -Transferred Water to WWD	12/17/25
USBR (pay.gov)	Wire Transfer	\$971,075.77	Contract repayment #39	12/24/25
San Luis Delta Mendota Water Authority	Wire Transfer	\$54,809.36	O&M delivery costs (January 2026 advanced water delivery payment form)	01/12/26
USBR (pay.gov)	Wire Transfer	\$83,164.95	Water Payment (Jan Payment Recap)	01/12/26
CALPERS UAL	Wire Transfer	\$30,776.80	CalPERS UAL Bond (Interest Only)	01/13/26

**Financial Impact:**        X   Yes      \_\_\_\_\_ No

**Funding Source/ Recap:**  
Fiscal Year Budget as approved

**Material Included for Information/Consideration:**  
Copy of Wire Transfer Request

Action Required: \_\_\_\_\_ Resolution   X   Motion \_\_\_\_\_ Review

**Board Action**

\_\_\_\_\_ Resolution No. \_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

Pay.gov payment requested

12/16/2025

Release date

12/17/2025

Vendor	Payment Recap date prepared	Invoice no.	Description	GL Account no.	Amount
Bureau of Reclamation (USBR-LA)	12/16/2025	121625	Nov Irrigation Transfer water 5,000 AF to Westlands WD	600-56001-0000-07	\$ 252,600.00
<b>Total payment amount</b>					<b>\$ 252,600.00</b>

Daily Pay.gov total \$ 252,600.00

Customer # 3000019331

Online entry by: Paula Vidal  
 Date: 12/17/25

Pay.gov payment requested

12/23/2025

Release date

12/23/2025

Vendor	Payment prepared	Invoice no.	Description	GL Account no.	Amount
Bureau of Reclamation (USBR-LA)	12/23/2025	010126	USBR Contract Repayment #39	600-15010-0207-07	\$ 971,075.77
<b>Total payment amount</b>					<b>\$ 971,075.77</b>

Daily Pay.gov total \$ 971,075.77

Customer # 3000019331

Online entry by: Guilaw Vidal  
 Date: 12/23/25

Pay.gov payment requested

1/9/2026

Release date

1/12/2026

Vendor	Payment Recap date prepared	Invoice no.	Description	GL Account no.	Amount
Bureau of Reclamation (USBR-LA)	1/9/2026	010926	December prepaid 2,728 AF AG	600-51100-0000-07	\$ (52,104.80)
Bureau of Reclamation (USBR-LA)	1/9/2026	010926	December usage 1,162 AF M&I	600-51140-0000-07	\$ 27,969.34
Bureau of Reclamation (USBR-LA)	1/9/2026	010926	March prepay 1,000 AF M&I AG	600-51100-0000-07	\$ 28,270.00
Bureau of Reclamation (USBR-LA)	1/9/2026	010926	Dec usage 1,162 AF M&I Restoration	600-52500-0000-07	\$ 31,687.74
Bureau of Reclamation (USBR-LA)	1/9/2026	010926	December usage 1,162 AF M&I Direct Pumping	600-52510-0000-07	\$ 15,779.96
Bureau of Reclamation (USBR-LA)	1/9/2026	010926	December usage 1,162 AF M&I Direct Pumping Other	600-52510-0000-07	\$ 3,207.12
<b>Total payment amount</b>					<b>\$ 54,809.36</b>

Online entry by: *Debra Vales*  
Date: *1/9/26*

Daily Pay.gov total \$ 54,809.36

Customer # 3000019331

Wire Transfer Requested

1/9/2026

Release date

1/12/2026

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount
San Luis Delta Mendota Water Authority	1/9/2026	010926	O&M delivery costs (Jan. 2026 advanced water delivery payment form)	600-54000-0000-07	\$ 83,164.95
<b>Total wire transfer</b>					<b>\$ 83,164.95</b>

Online entry by: Helean Vidal  
 Date: 1/9/26

Approved for release online by: Cindy Paine  
 Date: 1/9/26

Daily wire activity total \$ 83,164.95

Wire Transfer Requested

1/12/2026

Release date

1/13/2026

Vendor	Invoice Date	Invoice no.	Description	GL Account no.	Amount
Webster Bank	12/18/2025	121825	CalPERS UAL Bond (interest only)	100-75090-0000-07	\$ 1,364.95
Webster Bank	12/18/2025	121825	CalPERS UAL Bond (interest only)	300-75090-0000-07	\$ 1,617.32
Webster Bank	12/18/2025	121825	CalPERS UAL Bond (interest only)	600-75090-0000-07	\$ 27,794.53
<b>Total wire transfer</b>					<b>\$ 30,776.80</b>

<b>Daily wire activity total</b>	<b>\$ 30,776.80</b>
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Online entry by: Silvia Vidal  
 Date: 1/12/26

Approved for release online by: Cindy Paine  
 Date: 1/12/26



Agenda

Item

# 4



**Fiscal Year 2026 On-Call Contract Activity Report**  
**MCC Controls dba Primex - \*Control System Services (SCADA Services)**  
**Contract #: PRIMEX-2024 OC**  
**Board Meeting 1/21/26**

**NTE Contract Amount	Task Order Status	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Payments to Date
\$ 813,000	Closed	\$ 30,000	\$ 783,000	1	Control System Services	8.27.24	\$ 29,894.75
	Closed	\$ 48,178	\$ 734,822	2	PLC install and system start up RTU 20	8.26.24	\$ 48,177.80
	Closed	\$ 46,348	\$ 688,474	3	PLC install and system start up RTU 9	8.27.24	\$ 46,347.80
	Closed	\$ 103,850	\$ 584,624	4	Replacement hardware for RTU 3/4/6/7/17	10.17.24	\$ 103,849.54
	Closed	\$ 47,058	\$ 537,566	5	RTU-6 and device upgrades	1.29.25	\$ 47,057.80
	Closed	\$ 48,228	\$ 489,338	6	RTU-3 and device upgrades	1.31.25	\$ 48,227.80
	Closed	\$ 46,298	\$ 443,041	7	RTU-4 and device upgrades	1.31.25	\$ 46,297.80
	Closed	\$ 47,758	\$ 395,283	8	RTU-4 and device upgrades	1.31.25	\$ 47,757.80
	Closed	\$ 47,288	\$ 347,995	9	RTU-17 and device upgrades	1.31.25	\$ 47,287.80
	Closed	\$ 113,756	\$ 234,239	10	RTU 1,12,15,16,18 Hardware Upgrades	7.13.25	\$ 113,755.71
	Open	\$ 30,000	\$ 204,239	11	RTU 17 PLC and Device Upgrades	8.14.25	\$ 9,435.00
	Open	\$ 46,528	\$ 157,711	12	RTU 12 PLC and Device Upgrades	11.26.25	
\$ 813,000		\$ 655,289	\$ 157,711				\$ 588,089.60

\*SBCMD Board approved 7.31.24, Contract #PRIMEX-2024 OC

\*\*Contract expires 7.31.27



Agenda

Item

# 5

## Water Resource Association of San Benito County

### Memorandum

**Date:** 24 December 2026

**To:** WRASBC Committee

**From:** Lundi Barroso-Osorio, Water Conservation Program Manager

### December 2025 Report

#### **A. Ultra Low-Flow Toilet (ULFT) Replacement (BMP 14)**

1. ULFT Rebates: None
2. Multi-family ULFT: None
3. Institutional/commercial: None
4. Residential: 4

#### **B. Water Survey Program / Residential Plumbing Retrofit for Single-Family and Multi-Family Residential Customers (BMP 1 & 2)**

1. Surveys (BMP 1): 14
2. Plumbing Retrofits: 14

#### **C. Landscape Audits (BMP 5) – Model Efficient Landscape Ordinance**

1. Verdant and Eagle Crest at Farview
2. Verdant and Eagle Crest, Models
3. Aspen Park Lots: 1-3

#### **D. Public Information (BMP 7)**

1. Premiere Cinema: Turning off the Irrigation ad running.
2. Mission Village Voice: Turf Removal Ad Published
3. Facebook & Instagram: Posts of Different Programs
4. Highway 25 Billboard: WRA billboard posted on Highway 25 showcasing rebates and programs to commuters coming into town.

Local Businesses/Orgs: Dropped off rebate flyers to 3 local businesses this month (YMCA, Jovenes de Atano, Youth Alliance)

#### **E. Water Softener Replacement Program**

1. Water Softener replacement rebates: None

#### **F. School Education Program (BMP 8)**

Anzar Career Fair Labeling Jan 22<sup>nd</sup>, 2026

**G. Turf Removal Program:** As of December 2025, we have completed 14,923 square feet of turf removal, reflecting steady progress since the start of the fiscal year on July 1, 2025. An additional 4,678 square feet of turf removal is currently pending.

# 2025 Activity

		2025					December 1-28				
<b>Surveys- Residential</b>		CH	SS	SJB	SBCW/D	CH	SS	SJB	SBCW/D		
Single Family		35	195	1	2	0	12	0	2		
Multi Family		0	2	0	0	0	0	0	0		
		235					14				
<b>Plumbing Retrofits</b>		CH	SS	SJB	SBCW/D	CH	SS	SJB	SBCW/D		
Single Family		136	205	1	2	0	12	0	2		
Multi Family		0	0	0	0	0	0	0	0		
		374					14				
<b>Landscape Audits-(MWEL0)</b>		CH	SS	SJB	SBCW/D	CH	SS	SJB	SBCW/D		
		76	0	0	0	0	0	0	0		
		76					0				
<b>ULF Toilet Replacements rebates</b>		CH	SS	SJB	SBCW/D	CH	SS	SJB	SBCW/D		
Single Family giveaway		0	0	0	0	0	0	0	0		
Multi Family giveaway		2	6	0	0	0	0	0	0		
institutional		0	1	1	0	0	0	0	0		
commercial		0	0	0	0	0	0	0	0		
		43					0				
<b>Landscape Hardware Rebate</b>		CH	SS	SJB	SBCW/D	CH	SS	SJB	SBCW/D		
		0	0	0	0	0	0	0	0		
		0					0				
<b>Water Softener Replacement Program</b>		CH	SS	SJB	SBCW/D	CH	SS	SJB	SBCW/D		
		1	2	1	0	0	0	0	0		
		4					0				

San Benito County Water District  
Agenda Transmittal

**Agenda Item:** 4

**Meeting Date:** January 21, 2026

**Submitted By:** Lundi Barroso-Osorio

**Presented By:** Lundi Barroso-Osorio

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**Agenda Title:** Consider Resolution Adopting the San Benito County Water District 2025 Agricultural Water Management Plan/U.S. Bureau of Reclamation Water Management Plan

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**Detailed Description:**

Staff requests that the Board review and consider adopting the San Benito County Water District 2025 Agricultural Water Management Plan/U.S. Bureau of Reclamation Water Management (Plan). The Plan fulfills both the District's requirements under the Central Valley Project Improvement Act and its requirements under the State of California's Water Conservation Act of 2009 (SBX7-7).

The purpose of the Plan is to promote, using the best available cost-effective technology and Best Management Practices (BMPs), the highest level of water management achievable by CVP contractors, along with the implementation of water-use efficiency measures reasonably achievable by their customers.

The Plan outlines the physical description of the District, gives an inventory of water resources, and describes all BMP's for Ag and Urban contractors. The Plan is updated every five years. Annual BMP updates are made to show the District's progress in completing them.

The District is required to have the Plan for the following reasons:

- Results of Congressional legislation passed in mid-1980's.
- 1992 – inception of the CVPIA led to these requirements being greater and more enforced.
- 2003 – Plan must be in place to receive consideration for federal funding.

New Content Requirements pursuant to AB 1668:

- Annual water budget, on a water-year basis, based on quantification of all inflow and outflow components for the service area (includes six specified components) (Water Code §10826(c)).
- Identification of water management objectives based on the water budget to improve system efficiency or to meet other water management objectives (Water Code Section §10826(f)).
- Quantification of water use efficiency using the appropriate method(s) from DWR’s 2012 Report to the Legislature, “A Proposed Methodology for Quantifying the Efficiency of Agricultural Water Use”. In quantifying the efficiency of agricultural water use, all 15 water uses must be accounted for including: crop water use, agronomic use, environmental use, and recoverable surface flows (Water Code §10826(h)).
- A Drought Plan for periods of limited water supplies describing actions for drought preparedness (resilience planning) and management and allocations of water supply during drought conditions (response planning) (Water Code §10826.2).

The next step is to submit an electronic version of the Plan and a Resolution by the Board of Directors adopting the Plan to USBR. Upon receipt of this information, USBR will publish a “Notice of Availability” in the *Federal Register* publication system as a method of informing the public of regulations affecting them. Once in the *Federal Register*, the public is given 30 days in which to view and comment on the Plan. If no comments are received in 30 days, the review process will officially be complete. If public comments are received, additional changes may be required.

Once the review and comment period ends, the Plan is sent on to California’s Department of Water Resources (DWR). This Plan was written to comply with the requirements of SB X7-7-Water Conservation Act (Steinberg Statute of 2009), (Section I, Part 2.55, Division 6 of the California Water Code), the associated Agricultural Water Management Planning Act (Section I, Part 2.8, Division 6 of the Water Code), the Agricultural Water Measurement Regulation (Title 23 California Code of Regulations), and Executive Order B-29-15.

**Prior Committee or Board Action:**

Administration Committee Meeting, January 13, 2026

**Financial Impact:** \_\_\_\_\_ Yes        X     No

**Funding Source/ Recap:** None

**Materials Included for Information/Consideration:**

- Administration Committee Recommendation
- Draft Resolution
- Link to SBCWD’s website for full report--Draft Agricultural Water Management Plan



BOARD AGENDA MEMO

DATE: January 13, 2026

TO: Board of Directors

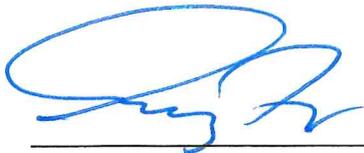
FROM: Administration Committee  
(Flores/Williams)

SUBJECT: Board Recommendation to recommend the Board approve a Resolution Adopting the San Benito County Water District 2026 Agricultural Water Management Plan/U.S. Bureau of Reclamation Water Management Plan

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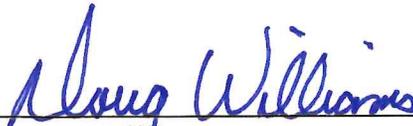
The Administration Committee met on January 13, 2026 and discussed the Draft Agricultural Water Management Plan/U.S. Bureau of Reclamation Water Management Plan with staff.

The Administration Committee agreed to recommend the Board approve a Resolution Adopting the San Benito County Water District 2026 Agricultural Water Management Plan/U.S. Bureau of Reclamation Water Management Plan.



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Director Flores



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Director Williams

**RESOLUTION 2026-03**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE SAN BENITO COUNTY WATER DISTRICT  
ADOPTING THE SAN BENITO COUNTY WATER DISTRICT'S  
WATER MANAGEMENT PLAN AS REQUIRED BY UNITED STATES  
BUREAU OF RECLAMATION**

**WHEREAS**, water supply critical to Northern San Benito County is obtained under a contract between the United States and the District for Water Service (Contract No. 8-07-20-W0130A-P); and

**WHEREAS**, execution of that contract was authorized by the voters of Zone 6 of the San Benito County Water District; and

**WHEREAS**, in accordance with the terms and conditions of that contract and the regulations of the United States Bureau of Reclamation the District is required to prepare and maintain a Water Management Plan together with annual reports to the Bureau of Reclamation;

**NOW, THEREFORE**, be it resolved, by the Board of Directors of the San Benito County Water District that the Water Management Plan as required by United States Bureau of Reclamation Rules and Regulations is approved.

**THE FOREGOING RESOLUTION** was adopted at a regular meeting of the Board of Directors of the San Benito County Water District held on January 21, 2026 by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSTAIN: DIRECTORS:

ABSENT: DIRECTORS:

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Mark Wright  
President

ATTEST:

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Barbara L. Mauro  
Board Secretary



Due to the size of this document, we are providing the link to our website where the full report can be found:

## Ag Water Management Plan 2025

Here is the link to the report on our website:

<https://sbcwd.ca.gov/wp-content/uploads/2026/01/DRAFT-FINAL-SBCWD-2025-AWMP-20251217.pdf>

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 7

**Meeting Date:** January 21, 2026

**Submitted By:** Brett Miller

**Presented By:** Brett Miller

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**Agenda Title:** Consider Resolution Implementing a Standby or Availability Charge for the 2026-2027, 2027, 2028 and 2028-2029 Water Years

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**Detailed Description:**

Pursuant to Section 70.6.6 of the San Benito County Water District Act, the District, by resolution, may fix, on or before the first day of March in any calendar year, a water standby or availability charge within any zone of the District to which water is made available by the District through underground or surface facilities, whether the water is actually used or not, except that such charge shall not apply to lands permanently dedicated exclusively to public transportation of persons or property.

The standby charge shall not exceed ten dollars (\$10) per acre per year for each acre of land within any zone of the District or ten dollars (\$10) per year for any parcel of less than one acre.

The voters of the District on November 8, 1977 approved certain Propositions that provided, among other things, that in the area served by a pressurized distribution system there will be an annual maximum stand-by charge of \$10.00 per acre of land.

Staff recommends that the Board sets the standby or availability charge, which charge shall remain unchanged from the previous water year at \$6.00 per acre for 2026-2027, 2027-2028, and 2028-2029 water years for each acre, and \$6.00 for any parcel of less than 1 acre, of land in the area served by the Zone 6 pressurized distribution system and it will also include a per parcel enrollment fee as determined by the San Benito County Assessor's Office.

This charge was accomplished using the same methodology and rates as those which existed prior to November 6, 1996. Therefore, the charge is not subject to the provisions of Article XIII D, Section 6(a) of the California Constitution (Proposition 218).

**Prior Committee or Board Action:** No

**Financial Impact:**      Yes      No

**Funding Source/ Recap:** N/A

**Materials included:**

- 1. Standby or Availability Methodology
- 2. Draft Resolution

**Recommendation:**

Staff recommends the Board approve the resolution implementing a Standby or Availability Charge for the 2026-2027, 2027, 2028 and 2028-2029 Water Years.

**Action Required:**      X   Resolution      X   Motion    \_\_\_\_\_ Review

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**Board Action**

\_\_\_\_\_ Resolution No. \_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_



Standby or Availability

Methodology

2026-2027, 2027-2028,

2028-2029

San Benito County Water District  
Zone 6 Water Rates  
January 12, 2026

## **STANDBY AND AVAILABILITY METHODOLOGY**

A charge for the availability of service from the San Felipe Distribution System (properties having blue valves, blind flanges, and special agreements for deferred improvements or contiguous property): said charge being all or a portion of the capital cost and fixed maintenance, repair, and replacement costs of the distribution system. The charge is subject to a limit of \$10.00 per acre.

A portion of the transmission and distribution depreciation is covered by this standby and availability charge.

San Benito County Water District  
Water Year  
2026-2027, 2027-2028, and 2028-2029  
Water Rates Summary  
Standby or Availability Charges

A charge for the availability of service from the San Felipe Distribution System (properties having “blue valves” or “blind flanges”): said charge being all or a portion of the capital cost and fixed maintenance, repair, and replacement costs of the distribution system. The charge is subject to a limit of \$10.00 per acre.

**Annual Depreciation Expense:**

Transmission and Distribution System	\$ 391,543
Pumping	250,743
Total	<u>\$ 642,286</u>
 Current Acreage	 24,324
 Current cost per acre	 \$ 26.41
 Current and recommended charge:	 \$ 6.00 per acre

The County has imposed an administrative fee per parcel.  
This charge is \$.30 per parcel.

The District’s resolution will show that the administrative fee for each year will be added to the amount collected from the taxpayer.

San Benito County Water District  
 Water Rates Summary  
 Standby or Availability Charges

YEAR	EFFECTIVE DATE	CHARGE PER ACRE
1987	7/1/1987	\$ 8.00
1988	7/1/1988	\$ 2.00
1989	7/1/1989	\$ 2.00
1990	7/1/1990	\$ 4.00
1991	7/1/1991	\$ 4.00
1992	7/1/1992	\$ 4.00
1993	7/1/1993	\$ 4.50
1994	7/1/1994	\$ 4.50
1995	7/1/1995	\$ 4.50
1996	7/1/1996	\$ 6.00
1997	7/1/1997	\$ 6.00
1998	7/1/1998	\$ 6.00
1999	7/1/1999	\$ 6.00
2000	7/1/2000	\$ 6.00
2001	7/1/2001	\$ 6.00
2002	7/1/2002	\$ 6.00
2003	7/1/2003	\$ 6.00
2004	7/1/2004	\$ 6.00
2005	7/1/2005	\$ 6.00
2006	7/1/2006	\$ 6.00
2007	7/1/2007	\$ 6.00
2008	7/1/2008	\$ 6.00
2009	7/1/2009	\$ 6.00
2010	7/1/2010	\$ 6.00
2011	7/1/2011	\$ 6.00
2012	7/1/2012	\$ 6.00
2013	7/1/2013	\$ 6.00
2014	7/1/2014	\$ 6.00
2015	7/1/2015	\$ 6.00
2016	7/1/2016	\$ 6.00
2017	7/1/2017	\$ 6.00
2018	7/1/2018	\$ 6.00
2019	7/1/2019	\$ 6.00
2020	7/1/2020	\$ 6.00
2021	7/1/2021	\$ 6.00
2022	7/1/2022	\$ 6.00
2023	7/1/2023	\$ 6.00
2024	7/1/2024	\$ 6.00
2025	7/1/2025	\$ 6.00

**RESOLUTION NO. 2026-04**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF  
THE SAN BENITO COUNTY WATER DISTRICT  
IMPLEMENTING A STANDBY OR AVAILABILITY CHARGE  
FOR THE 2026-2027, 2027-2028 and 2028-2029 WATER YEARS**

**WHEREAS**, pursuant to Section 70.6.6 of the San Benito County Water District Act, the District, by resolution, may fix, on or before the first day of March in any calendar year, a water standby or availability charge within any zone of the District to which water is made available by the District through underground or surface facilities, whether the water is actually used or not, except that such charge shall not apply to lands permanently dedicated exclusively to public transportation of persons or property; and

**WHEREAS**, the standby charge shall not exceed ten dollars (\$10) per acre per year for each acre of land within any zone of the District or ten dollars (\$10) per year for any parcel of less than one acre; and

**WHEREAS**, the voters of the District on November 8, 1977 approved certain Propositions that provided, among other things, that;

- a) “in the area served by a pressurized distribution system there will be an annual maximum stand-by charge of \$10.00 per acre of land”; and

**WHEREAS**, the Board of Directors held a public hearing on Wednesday, January 21, 2026 at 5:00 p.m. in the District office, 30 Mansfield Road, Hollister, California, for the purpose of setting a standby or availability charge.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED** by the Board of Directors of the San Benito County Water District that this Resolution No. 2026-04 sets the standby or availability charge, which charge shall remain unchanged from the previous water year as follows:

\$6.00 per acre for 2026-2027, 2027-2028 and 2028-2029 water years for each acre, and \$6.00 for any parcel of less than 1 acre, of land in the area served by the Zone 6 pressurized distribution system and it will also include a per parcel enrollment fee as determined by the San Benito County Assessor’s Office.

**BE IT FURTHER RESOLVED** that said charge was accomplished using the same methodology and rates as those which existed prior to November 6, 1996, and,

therefore, the charge is not subject to the provisions of Article XIII D, Section 6(a) of the California Constitution (Proposition 218).

**BE IT FURTHER RESOLVED** that the President of the Board is authorized to sign said Resolution, on behalf of this Board and District.

**PASSED AND ADOPTED** by the Board of Directors of the San Benito County Water District this 21<sup>st</sup> day of January, 2026 by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

(Signature of presiding Board member  
Attested by Board Secretary  
Resolution #2026-04)

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Mark Wright  
President

ATTEST:

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Barbara L. Mauro  
Board Secretary



## San Benito County Water District

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30 Mansfield Road • Hollister, CA 95024-0899

Phone: (831) 637-8218 • Fax: (831) 637-7267

TO: Board of Directors  
District Counsel  
Interested Parties

FROM: Barbara Mauro  
Executive Assistant/Board Clerk

DATE: January 16, 2026

SUBJECT: **Agenda Item #8**  
Consider Approval of Contract to Perform a Class and  
Compensation Study

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Materials for this agenda item were not available at the time the packet was distributed, but they will be distributed at the board meeting.

Thank you for kind attention.

A handwritten signature in blue ink that reads "Barbara L. Mauro". The signature is written in a cursive, flowing style.

Barbara L. Mauro

**San Benito County Water District  
Agenda Transmittal**

**Agenda Item:** 9

**Meeting Date:** January 21, 2026

**Submitted By:** Barbara Mauro

**Presented By:** Barbara Mauro

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**Agenda Title:** Consider disbanding the Pacheco Reservoir Expansion Project Committee and the Gavilan College New Campus Ad Hoc Committee

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**Detailed Description:**

San Benito County Water District's past practice in regard to the formation of new committees per our legal counsel, whether standing committees or ad hoc committees, is for the Board to take an action during a regular board meeting to form a new committee. During a recent meeting with staff and the Board President regarding committee assignments for the year, there was discussion on two committees that are no longer needed. Counsel was consulted and has recommended the Board take action at a regular meeting to disband said committees.

Given Santa Clara Valley Water District's decision to halt further work on the Pacheco Reservoir Expansion Project and the completion of Gavilan College's New Campus, the Pacheco Reservoir Expansion Project Committee and the Gavilan College New Campus Ad Hoc Committee are no longer necessary and staff is recommending that both be permanently disbanded.

**Prior Committee or Board Action:** None

**Financial Impact:** \_\_\_\_\_ Yes      X   No

**Funding Source/ Recap:** None

**Materials included:**

Current District Committee List

**Recommendation:**

Staff and Counsel are recommending the disbanding the Pacheco Reservoir Expansion Project Committee and the Gavilan College New Campus Ad Hoc Committee.

**Action Required:** \_\_\_ Resolution      X   Motion    \_\_\_\_\_ Review

Board Action

Resolution No. \_\_\_\_\_ Motion By \_\_\_\_\_ Second By \_\_\_\_\_

Ayes \_\_\_\_\_ Abstained \_\_\_\_\_

Noes \_\_\_\_\_ Absent \_\_\_\_\_

Reagendized \_\_\_\_\_ Date \_\_\_\_\_ No Action Taken \_\_\_\_\_

**PRESIDENT'S COMMITTEE AND AGENCY REPRESENTATIVE ASSIGNMENTS  
BOARD OF DIRECTORS OF THE SAN BENITO COUNTY WATER DISTRICT**

**2026 BOARD COMMITTEES/AGENCY REPRESENTATIVES**

**President = Wright**

**Vice President = Tonascia**

<b>COMMITTEE</b>	<b>MEMBERSHIP</b>	<b>STATUS</b>
Administration	Flores/Williams	Standing
Finance	Tonascia/Freeman	Standing
Groundwater Sustainability Agency	Williams/Flores	Standing
Investment	Flores/Williams	Standing
<b>Pacheco Reservoir Expansion Project</b>	<b>Flores/Wright</b>	<b>Standing</b>
Personnel	Flores/Tonascia	Standing
Recycled Water	Flores/Wright	Standing
San Felipe Division Activities	Tonascia/Wright	Standing
Zone 3 Water Supply & Operations	Tonascia/Williams	Standing
Zone 6 Water Supply and Operations	Tonascia/Wright	Standing
City of San Juan Bautista Water Infrastructure	Flores/Freeman	Ad Hoc
City of Hollister, RDA Advisory	<i>Wright</i>	Ad Hoc
<b>Gavilan College New Campus</b>	<b>Tonascia/Williams</b>	<b>Ad Hoc</b>
Policy Direction	Tonascia/Flores	Ad Hoc
Water Supply Assessments	Flores/Wright	Ad Hoc

*Italics- Notes Changes*

**San Luis Delta Mendota Water Authority**

Dana Jacobson/Alternate, Director Williams  
Director Tonascia/Alternate, Brett Miller

**Association of California Water Agencies – Joint Powers Insurance Authority**

Director Freeman /Alternate, Brett Miller

**Pajaro River Watershed Flood Prevention Authority**

Director Flores/Alternate, *Director Williams*

**Water Resources Association of San Benito County**

Representative Director Flores/Alternate Director Freeman

**Urban Area Water and Wastewater Master Plan Governance Committee**

Representatives: Director Williams and Director Tonascia

**Standing Committees:**

- Brown Act Requirements
- Summary/Abstract of Actions to go to full board along with copies of all documentation received by the committee
- Notice meetings (72 hours)

Board of Director committee and agency representative assignments are made by the Board President and are subject to acceptance by the assigned board member and review by the Board of Directors. It is the intent of the Board that committees be fully functional at all times. The President or Vice-President of the Board may be called upon to fill a temporary vacancy or the President may make temporary assignments to insure that this intent is fulfilled.