

**BOARD OF DIRECTORS
SAN BENITO COUNTY WATER DISTRICT
Agenda For
April 22, 2026
Regular Meeting – 5:00 p.m.
30 Mansfield Road – Hollister, California 95023**

Assistance for those with disabilities:

If you have a disability and need accommodation to participate in the meeting, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting for assistance so the necessary arrangements can be made.

Effective at the April 27, 2022, The Board of Directors is now allowing the public to attend in person at all meetings of the San Benito County Water District Board. We will also continue to offer the meeting via Zoom as well. Regarding virtual participation, members of the public are instructed to be on mute during the proceedings and to speak only when public comment is allowed, after requesting and receiving recognition from the Board President.

ZOOM LINK

<https://us06web.zoom.us/j/82387250787?pwd=4dR9ZXPkHfpKIpePOK2kCIUyBSj6aA.1>

Meeting ID

823 8725 0787

Passcode:

341890

Dial Only:

Dial by your location

- +1 669 444 9171 US
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

If you plan to participate in the meeting and need assistance, please call Barbara Mauro, Board Clerk, at (831) 637-8218, 48 hours prior to meeting.

CALL TO ORDER

- a. Pledge of Allegiance to the Flag
- b. Roll Call
- c. Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.
- d. Approval of Agenda
- e. Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda

CONSENT AGENDA:

(Consent items shall be considered as a whole and without discussion unless a particular item is removed from the consent agenda. Board member may discuss individual items or seek information from staff or legal counsel without removing the item from the Consent Agenda. A member of the public should seek recognition by the President if comment is desired. Approval of consent items shall be made by one motion.)

1. Approval of Minutes for: March 25, 2026 Regular Meeting
2. Allowance of Claims
3. Acknowledgement of Paid Claims prior to the April Board Meeting
4. On Call Contracts – Status Updates
5. Consider Resolution Affirming the District’s Investment Policy

REGULAR AGENDA

6. Public Hearing to receive stakeholder input on fee structure for the Groundwater Management Fee that was adopted for Fiscal Years 2021-2026 pursuant to Resolution #2021-13
 - a. Presentation on the Sustainable Groundwater Management Act (SGMA) Groundwater Management Fee
 - b. Questions of Directors
 - c. Open Public Hearing
 - d. Close Public Hearing
 - e. Discussion of Public Comments by Directors
7. Public Hearing to Acknowledge Annual Vacancy, Recruitment & Retention Report (Government Code §3502.3)
 - a. Presentation for the Public Hearing on the Annual Vacancy, Recruitment & Retention Report (Government Code §3502.3)
 - b. Questions of Directors
 - c. Open Public Hearing
 - d. Close Public Hearing
 - e. Board Acknowledgement of Receipt of Annual Vacancy, Recruitment & Retention Report (Government Code §3502.3)
8. Consider Resolution Proclaiming May as Water Awareness Month

9. Consider Appeal by Legacy Homes Seeking Exemption from Capacity Fees (District Code of Regulations section 4.53.120)
 - a. Presentation by Brett Miller
 - b. Consider Approval or Denial of the Appeal pursuant to District Code of Regulations section 4.53.120
10. Consider Increasing Contingent Funding for a Contract Issued to Specialty Construction, Inc. in the Amount of \$1,043,281.05, for the Accelerated Drought Response Project (ADRoP) ASR Well Sites and Pipeline Project Construction and Authorize the General Manager to execute all necessary documents
11. Committee/Agency Representative Reports:
 - a. San Luis and Delta-Mendota Water Authority (Tonascia/Jacobson)
 - b. Pajaro River Watershed Flood Prevention Authority (Flores/Williams)
 - c. Water Resources Association (Flores/Freeman)
 - d. Groundwater Sustainability Agency Committee (Williams/Flores)
 - e. Investment Committee (Flores/Williams)
 - f. Personnel Committee (Flores/Tonascia)
 - g. Zone 6 Water Supply & Operations Committee (Tonascia/Wright)
12. Monthly Operations and Maintenance Report
13. General Manager's Report:
 - a. Reach 1 Operations
 - b. Zone 3 Operations
 - c. Zone 6 Operations
 - d. Accelerated Drought Response Project (ADRoP)
 - e. San Luis and Delta-Mendota Water Authority Activities
 - f. City of San Juan Bautista Water Supply Plan
 - g. B F Sisk Dam Raise Project
 - h. Sustainable Groundwater Management Act Compliance
 - i. Miscellaneous District items
14. Adjournment

Adjournment - Unless there is a special meeting prior to that time, the next regular meeting of the Board will be Wednesday, May 27, 2026. Meetings are held at the District office, 30 Mansfield Road, Hollister, California. **LAST DAY TO FILE CLAIMS** against the District is the second Friday of each month, except in November and December. Usually meeting dates change in those months because of holidays. The Board may hold a closed session to discuss personnel matters, litigation or employee negotiations as authorized by the Ralph M. Brown Act, Evidence Code #950-962 or other appropriate State law.

All public records relating to an agenda item on this agenda are available for public inspection at the time the record is distributed to all, or a majority of all, members of the Board. Such records shall be available at the District office located at 30 Mansfield Road, Hollister, California.



Agenda

Item

1

March 25, 2026
Regular Meeting
5:00 p.m.

The Board of Directors of the San Benito County Water District convened in regular session on Wednesday, March 25, 2026 at 5:00 p.m. at the San Benito County Water District office at 30 Mansfield Road, Hollister, California. Members present were: President Mark Wright, Vice President Joe Tonascia and Directors Sonny Flores, John Freeman and Doug Williams. Also present were General Manager Dana Jacobson, District Counsel Jeremy T. Liem, Assistant General Manager Brett Miller, Operations and Maintenance Manager Michael Craig, Senior Engineer David Macdonald, Office Specialist II Shannon Darnall, Executive Assistant/Board Clerk Barbara Mauro and other District staff were in attendance.

CALL TO ORDER

President Wright called the meeting to order at 5:00 p.m.

- a. **Pledge of Allegiance to the Flag**
President Wright led the Pledge of Allegiance.
- b. **Roll Call**
Mrs. Mauro called roll. Members present were: President Wright, Vice President Tonascia and Directors Flores, Freeman and Williams.
- c. **Speakers will be limited to 5 minutes to address the Board; rebuttal will be limited to 3 minutes; no new business agenda items will be heard after 8:00 p.m.**
- d. **Approval of Agenda**
With a motion by Director Freeman and a second by Director Flores, the Agenda was approved by 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.
- e. **Public Input: Members of the Public are Invited to Speak on any Matter not on the Agenda**
There were no public comments.

CONSENT AGENDA:

1. **Approval of Minutes for: February 25, 2026 Regular Meeting**
2. **Allowance of Claims**
3. **Acknowledgement of Paid Claims prior to the March Board Meeting**
4. **On Call Contracts – Status Updates**
5. **Acceptance of District Investment Reports, July 2025 through December 2025**
6. **Consider Resolution Ordering District Election, Requesting Election Services and Authorizing Payment Therefore**
Director Tonascia asked what the payment for Kennedy-Jenks was for; staff stated it was for construction management and inspection for the ADROp Program. With no further questions from the Board or the public, a motion was made by Director Tonascia and seconded by Director Williams, the Board approved the Consent Agenda with 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.

REGULAR AGENDA

7. Recognizing Barbara Mauro for 20 Years of Service, Certificate Issued

Barbara Mauro was recognized for her 20 years of service to the district, with multiple board members praising her professionalism, institutional knowledge, and support in maintaining procedures and board operations.

With a motion by Director Freeman and a second by Director Williams, the Board approved recognizing Barbara Mauro for 20 Years of Service, with 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.

8. FYE 2025 Annual Comprehensive Financial Report and Audit

Mr. Miller introduced Jacinto Acosta Bernal from McGilloway, Ray, Brown & Kaufman, who will give the Board a presentation on the FYE 2025 Annual Comprehensive Financial Report and Audit.

a. Presentation by McGilloway, Ray, Brown & Kaufman

Mr. Bernal presented the report, using a PowerPoint presentation. He reported the District received an unmodified opinion on the financial statements. Mr. Bernal also highlighted the significant increase in current assets and stated it was due to a \$40 million bond issuance. Mr. Bernal stated District staff and management were easy to work with and there were no difficulties or disagreements.

Mr. Miller thanked the accounting staff for their hard work and congratulated them on Government Finance Recognition Week. He further thanked the water office and administration staff for their help with the audit.

b. Consider Acceptance and Authorize Distribution

With a motion by Director Williams and a second by Director Tonascia, the Board Accepted the FYE 2025 Annual Comprehensive Financial Report and Audit and Authorized Distribution with 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.

9. 2025 Annual Groundwater Report

Mr. Jacobson introduced Maureen Reilly from Todd Groundwater. Mr. Jacobson reported this is the primary tool the District uses to fulfill the requirements of both the District Act and Sustainable Groundwater Management Act (SGMA). He further added this is the final year of a 5-year contract with Todd Groundwater to prepare the annual report.

a. Presentation of Report

Ms. Reilly thanked District staff for getting all the necessary data for the report. Ms. Reilly presented the annual groundwater report for the North San Benito Groundwater Basin, covering the 2025 water year. She reported that the basin experienced a dry year with less rainfall, resulting in stable groundwater levels and a slight decrease in storage. The report meets SGMA requirements and includes updates on basin conditions, water supply and use, and groundwater management across four

management areas. Ms. Reilly noted that while some wells became temporarily inaccessible, they were replaced with nearby wells, and the numerical model was updated annually to simulate groundwater contours and estimate agricultural pumping. Discussion included updates on groundwater management and SGMA compliance, including the transition to a new OpenET solution for estimating groundwater pumping, which may result in billing discrepancies. She further presented the annual report findings, highlighting that groundwater levels, storage, and quality indicators are performing well, with no significant issues identified. Key projects like ADROP, B.F. Sisk Dam Raise, and the San Juan Bautista Regional Water and Wastewater Solution are progressing as planned. The Board agreed to continue with the current groundwater charges and SGMA Implementation, while preparing for the next GSP Amendment due to DWR in January 2027.

b. Consider Acceptance of Annual Groundwater Report 2025

With a motion by Director Flores and a second by Director Williams, the Board Accepted the Annual Groundwater Report 2025 with 5 affirmative votes, Wright, Tonascia, Flores, Freeman and Williams.

10. Committee/Agency Representative Reports:

a. San Luis and Delta-Mendota Water Authority (Tonascia/Jacobson)

Mr. Miller reported officers were approved.

b. Water Resources Association (Flores/Freeman)

Director Flores reported the association covered general business.

c. Administration Committee (Flores/Williams)

Mr. Jacobson reported the committee discussed paperless billing.

d. Finance Committee (Tonascia/Freeman)

As per Directors Tonascia and Freeman, this has already been covered.

e. Investment Committee (Flores/Williams)

As per Directors Flores and Williams, this has already been covered.

f. Zone 6 Water Supply & Operations Committee (Tonascia/Wright)

As per Mr. Jacobson, the main discussion focused on the Zone 6 committee's concerns about approving a change order for SCADA services with Primex, leading to an additional committee meeting on April 2nd where the contractor will be present to address the committee's questions.

11. Monthly Operations and Maintenance Report

Mr. Craig reported operation updates included water demand levels being 75% of peak summer flows, reservoir levels dropping 5 feet since March 1st, and ongoing maintenance work including air valve checks and the installation of an Intertie RP device.

12. **General Manager's Report:**
- a. **Reach 1 Operations**
Mr. Jacobson reported there was a meeting with Valley Water and the agencies discussed how to deal with the Golden Mussel issue and discussion included creating a control procedure plan.
 - b. **Zone 3 Operations**
Mr. Jacobson stated Mr. Craig covered Zone 3.
 - c. **Zone 6 Operations**
Mr. Jacobson reported the demand for CVP is up. Also, the allocation for Ag has been increased from 15% to 20% and the M & I allocation went from 65% of historical use to 70%.
 - d. **Accelerated Drought Response Project (ADRoP)**
Mr. Jacobson reported expansion at the West Hills Water Treatment Plant is going well. There was a pipeline issue that may use up the 5% contingency for the pipeline and well contract. A special meeting may be needed in a few weeks as the increase is more than \$1 million. Mr. Jacobson will keep the board updated on the status.
 - e. **San Luis and Delta-Mendota Water Authority Activities**
Mr. Jacobson reported there will be a cost of \$235 million, non-reimbursable for the canal work needed. The Yuba Water Transfer Program could be impacted by the penstock failure that occurred at Yuba Water's hydropower facility.
 - f. **City of San Juan Bautista Water Supply Plan**
Mr. Jacobson did not have anything to report at this time.
 - g. **B F Sisk Dam Raise Project**
Mr. Jacobson reported there is nothing new to report at this time.
 - h. **Sustainable Groundwater Management Act Compliance**
Mr. Jacobson did not have anything to report at this time.
 - i. **Miscellaneous District items**
Mr. Jacobson did not have any miscellaneous items to report.
13. **Adjournment**
With no business to discuss, the meeting was adjourned at 6:10 p.m.

Mark Wright, President

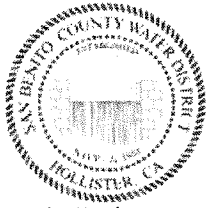
Barbara L. Mauro, Executive Assistant/Board Clerk



Agenda

Item

2



San Benito County Water District

Check Register

Packet: APPKT00297 - Board Claims April 22, 2026

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP-Accounts Payable						
001866	Gutierrez Consultants	04/17/2026	EFT	0.00	27,260.00	
000008	A & B Fire Protection & Safety, Inc.	04/22/2026	Regular	0.00	565.22	60904
000018	A-1 Services	04/22/2026	Regular	0.00	828.00	60905
005115	AAA Business Supplies LP	04/22/2026	Regular	0.00	502.20	60906
000081	Alan Zeisbrich	04/22/2026	Regular	0.00	2,300.00	60907
000149	Alpha Analytical Laboratories, Inc.	04/22/2026	Regular	0.00	7,180.00	60908
000355	B&S Supply	04/22/2026	Regular	0.00	2,805.44	60909
000415	Before the Movie Inc	04/22/2026	Regular	0.00	453.00	60910
000561	Brigantino Irrigation	04/22/2026	Regular	0.00	1,259.49	60911
000869	Cintas Corporation	04/22/2026	Regular	0.00	1,070.25	60912
000905	CM Analytical Inc	04/22/2026	Regular	0.00	480.00	60913
000954	Cresco Equipment Rentals	04/22/2026	Regular	0.00	781.77	60914
001043	Dataflow Business Systems Inc	04/22/2026	Regular	0.00	355.35	60915
001214	Dataflow Business Systems Inc	04/22/2026	Regular	0.00	39,070.00	60916
001214	Dept. of Water Resources	04/22/2026	Regular	0.00	2,014.08	60917
001375	Edges Electrical Group	04/22/2026	Regular	0.00	9,679.73	60918
001409	ELC Consulting	04/22/2026	Regular	0.00	1,071.49	60919
005116	EquipmentShare.com Inc	04/22/2026	Regular	0.00	445.36	60920
001553	Fastenal Company	04/22/2026	Regular	0.00	36.07	60921
001567	Ferguson Enterprises, Inc.	04/22/2026	Regular	0.00	900.00	60922
001793	Golden State Portables	04/22/2026	Regular	0.00	1,321.34	60923
001821	Green Valley Farm Supply Inc	04/22/2026	Regular	0.00	101.03	60924
001949	Hollister Auto Parts Inc	04/22/2026	Regular	0.00	621.79	60925
002423	Johnson Lumber Company	04/22/2026	Regular	0.00	2,236.00	60926
005180	Kennedy Solutions, Inc.	04/22/2026	Regular	0.00	15,442.25	60927
002766	Kronick, Moskovitz, Tiedemann & Gi	04/22/2026	Regular	0.00	400.00	60928
002783	Landscape Design by Rosemary Brid	04/22/2026	Regular	0.00	80.00	60929
002874	Liebert Cassidy Whitmore Prof Law	04/22/2026	Regular	0.00	4,000.00	60930
003245	McGilloway, Ray, Brown & Kaufman	04/22/2026	Regular	0.00	195.46	60931
003247	McKinnon Lumber, Inc.	04/22/2026	Regular	0.00	544.00	60932
003399	Mission Village Voice Media LLC	04/22/2026	Regular	0.00	140.00	60933
003616	Pat Jackson	04/22/2026	Regular	0.00	1,015.78	60934
003752	Pitney Bowes	04/22/2026	Regular	0.00	1,000.00	60935
003878	Reserve Account	04/22/2026	Regular	0.00	240.19	60936
004174	Rossi's Tire & Auto Service	04/22/2026	Regular	0.00	115,102.00	60937
004292	San Luis & Delta-Mendota WA	04/22/2026	Regular	0.00	606.34	60938
004358	Security Shoring & Steel Plates Inc	04/22/2026	Regular	0.00	1,854,799.57	60939
004450	Specialty Construction Inc.	04/22/2026	Regular	0.00	2,287.50	60940
004456	Spurzem & Liem LLP	04/22/2026	Regular	0.00	537.17	60941
004495	Stericycle, Inc.	04/22/2026	Regular	0.00	278,369.40	60942
004554	Sunnyslope County Water District	04/22/2026	Regular	0.00	17,300.87	60943
004728	Todd Groundwater	04/22/2026	Regular	0.00	5,253.84	60944
004771	Toro Petroleum Corporation	04/22/2026	Regular	0.00	1,495.00	60945
004807	Tyler Technologies	04/22/2026	Regular	0.00	9,205.43	60946
004810	U.S. Bank Corporation	04/22/2026	Regular	0.00	27,085.00	60947
004811	U.S. Geological Survey	04/22/2026	Regular	0.00	239.81	60948
004854	Verdant Commercial Capital LLC	04/22/2026	Regular	0.00	97,621.03	165429875
004450	Specialty Construction Inc.	04/22/2026	Bank Draft	0.00		

Check Register

Vendor Number 000604	Vendor Name C. Overaa & Co	Payment Date 04/22/2026	Payment Type Bank Draft	Discount Amount 0.00	Payment Amount 2,041,569.00	Number 165430018
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Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	93	45	0.00	2,411,417.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	3	2	0.00	2,139,190.03
EFT's	3	1	0.00	27,260.00
	99	48	0.00	4,577,867.25

Fund Summary

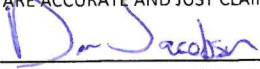
Fund	Name	Period	Amount
999	Pooled Cash	4/2026	4,577,867.25
			<u>4,577,867.25</u>

Authorization Signatures

Board Claims Approval

STATE OF CALIFORNIA
COUNTY OF SAN BENITO

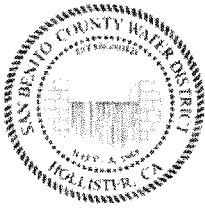
I DO HEREBY CERTIFY, UNDER THE PENALTY OF PERJURY AT HOLLISTER, CALIFORNIA, THAT THE FOREGOING DEMANDS ENUMERATED HAVE BEEN AUDITED; THAT THE SAME ARE ACCURATE AND JUST CLAIMS AGAINST THE DISTRICT; AND THAT THERE ARE FUNDS AVAILABLE FOR PAYMENT.



Dana Jacobson, General Manager

Brett Miller, Assistant General Manager

Mark Wright, Board President



San Benito County Water District

Payment Register

APPKT00297 - Board Claims April 22, 2026

01 - Vendor Set 01

Bank: AP - Accounts Payable

Vendor Number <u>000008</u>	Vendor Name A & B Fire Protection & Safety, Inc.			Total Vendor Amount 565.22	
Payment Type Check	Payment Number			Payment Date 04/17/2026	Payment Amount 565.22
Payable Number <u>0413667</u>	Description Annual Fire Extinguisher Svc.	Payable Date 03/20/2026	Due Date 04/19/2026	Discount Amount 0.00	Payable Amount 565.22

Vendor Number <u>000018</u>	Vendor Name A-1 Services			Total Vendor Amount 828.00	
Payment Type Check	Payment Number			Payment Date 04/17/2026	Payment Amount 828.00
Payable Number <u>126696</u>	Description Janitorial Services	Payable Date 04/01/2026	Due Date 05/01/2026	Discount Amount 0.00	Payable Amount 828.00

Vendor Number <u>005115</u>	Vendor Name AAA Business Supplies LP			Total Vendor Amount 502.20	
Payment Type Check	Payment Number			Payment Date 04/17/2026	Payment Amount 502.20
Payable Number <u>2488237-0</u>	Description Office Supplies	Payable Date 03/17/2026	Due Date 04/16/2026	Discount Amount 0.00	Payable Amount 13.62
Payable Number <u>2492273-0</u>	Description Office Supplies	Payable Date 04/07/2026	Due Date 05/07/2026	Discount Amount 0.00	Payable Amount 488.58

Vendor Number <u>000081</u>	Vendor Name Alan Zeisbrich			Total Vendor Amount 2,300.00	
Payment Type Check	Payment Number			Payment Date 04/17/2026	Payment Amount 2,300.00
Payable Number <u>03-2026</u>	Description Contract Services	Payable Date 04/02/2026	Due Date 05/02/2026	Discount Amount 0.00	Payable Amount 2,300.00

Vendor Number <u>000149</u>	Vendor Name Alpha Analytical Laboratories, Inc.			Total Vendor Amount 7,180.00	
Payment Type Check	Payment Number			Payment Date 04/17/2026	Payment Amount 7,180.00
Payable Number <u>6043758-DP_SBCWD</u>	Description ADROP Well Water Quality	Payable Date 04/03/2026	Due Date 05/03/2026	Discount Amount 0.00	Payable Amount 7,180.00

Vendor Number <u>000355</u>	Vendor Name B&S Supply			Total Vendor Amount 2,805.44	
Payment Type Check	Payment Number			Payment Date 04/17/2026	Payment Amount 2,805.44
Payable Number <u>3128</u>	Description Maintenance Supplies	Payable Date 03/18/2026	Due Date 04/17/2026	Discount Amount 0.00	Payable Amount 542.13
Payable Number <u>3141</u>	Description Lid for Blow off	Payable Date 04/02/2026	Due Date 05/02/2026	Discount Amount 0.00	Payable Amount 2,263.31

Vendor Number <u>000415</u>	Vendor Name Before the Movie Inc			Total Vendor Amount 453.00	
Payment Type Check	Payment Number			Payment Date 04/17/2026	Payment Amount 453.00
Payable Number <u>58307</u>	Description On-Screen Ad	Payable Date 04/01/2026	Due Date 05/01/2026	Discount Amount 0.00	Payable Amount 453.00

Payment Register

APPKT00297 - Board Claims April 22, 2026

Vendor Number	Vendor Name			Total Vendor Amount	
000561	Brigantino Irrigation			1,259.49	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				04/17/2026	1,259.49
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
220000140151	Maintenance Services	03/16/2026	04/15/2026	0.00	600.00
220000141498	Maintenance Supplies	03/26/2026	04/25/2026	0.00	75.74
220000142317	Maintenance Supplies	04/01/2026	05/01/2026	0.00	85.14
220000142585	Maintenance Supplies	04/03/2026	05/03/2026	0.00	86.25
220000142612	Maintenance Supplies	04/03/2026	05/03/2026	0.00	69.92
220000143763	Maintenance Supplies	04/13/2026	05/13/2026	0.00	130.54
220000143789	Maintenance Supplies	04/13/2026	05/13/2026	0.00	211.90

Vendor Number	Vendor Name			Total Vendor Amount	
000604	C. Overaa & Co			2,041,569.00	
Payment Type	Payment Number			Payment Date	Payment Amount
Bank Draft	165430018			04/22/2026	2,041,569.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
12	Engineering Services	03/10/2026	04/09/2026	0.00	971,375.00
13	Engineering Services	03/31/2026	04/30/2026	0.00	1,070,194.00

Vendor Number	Vendor Name			Total Vendor Amount	
000869	Cintas Corporation			1,070.25	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				04/17/2026	1,070.25
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
4267931471	Weekly Service	03/17/2026	04/16/2026	0.00	214.05
4263675921	Weekly Service	03/24/2026	04/23/2026	0.00	214.05
4264443157	Weekly Service	03/31/2026	04/30/2026	0.00	214.05
4265193621	Weekly Service	04/07/2026	05/07/2026	0.00	214.05
4265920080	Weekly Service	04/14/2026	05/14/2026	0.00	214.05

Vendor Number	Vendor Name			Total Vendor Amount	
000905	CM Analytical Inc			480.00	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				04/17/2026	480.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
86534	Water Quality Testing	03/31/2026	04/30/2026	0.00	480.00

Vendor Number	Vendor Name			Total Vendor Amount	
000954	Cresco Equipment Rentals			781.77	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				04/17/2026	781.77
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
6600570-0001	Maintenance Equipment Rental	04/08/2026	05/08/2026	0.00	781.77

Vendor Number	Vendor Name			Total Vendor Amount	
001043	Dataflow Business Systems Inc			355.35	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				04/17/2026	355.35
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
449376	Copier Maintenance & Supplies	03/26/2026	04/10/2026	0.00	12.50
450529	Copier Maintenance & Supplies	04/06/2026	04/21/2026	0.00	342.85

Vendor Number	Vendor Name			Total Vendor Amount	
001214	Dept. of Water Resources			39,070.00	
Payment Type	Payment Number			Payment Date	Payment Amount
Check				04/17/2026	39,070.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
1800181483	Annual Dam Fees	03/16/2026	07/01/2026	0.00	39,070.00

Payment Register

APPKT00297 - Board Claims April 22, 2026

Vendor Number	Vendor Name					Total Vendor Amount
001375	Edges Electrical Group					2,014.08
Payment Type	Payment Number		Payment Date		Payment Amount	
Check			04/17/2026		2,014.08	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
56583371.001	Maintenance Supplies	03/26/2026	04/30/2026	0.00	511.28	
56700192.001	Maintenance Supplies	04/10/2026	05/31/2026	0.00	1,156.98	
56700192.003	Maintenance Supplies	04/13/2026	05/31/2026	0.00	223.97	
56700661.001	Maintenance Supplies	04/13/2026	05/31/2026	0.00	121.85	

Vendor Number	Vendor Name					Total Vendor Amount
001409	ELC Consulting					9,679.73
Payment Type	Payment Number		Payment Date		Payment Amount	
Check			04/17/2026		9,679.73	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
11008	Monthly Bitdefender Cloud Security	04/01/2026	05/01/2026	0.00	820.35	
11078	Monthly Service Agreement	04/01/2026	05/01/2026	0.00	6,897.00	
11029	Monthly Service Agreement	04/01/2026	05/01/2026	0.00	1,480.00	
11030	Monthly Service Agreement	04/01/2026	05/01/2026	0.00	100.00	
11055	Office Supplies	04/09/2026	05/09/2026	0.00	382.38	

Vendor Number	Vendor Name					Total Vendor Amount
005116	EquipmentShare.com Inc					1,071.49
Payment Type	Payment Number		Payment Date		Payment Amount	
Check			04/17/2026		1,071.49	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
H01-6579006-0000	Equipment Rental	03/13/2026	04/24/2026	0.00	1,071.49	

Vendor Number	Vendor Name					Total Vendor Amount
001553	Fastenal Company					445.36
Payment Type	Payment Number		Payment Date		Payment Amount	
Check			04/17/2026		445.36	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
CAH0574370	Maintenance Supplies	03/23/2026	05/07/2026	0.00	128.43	
CAH0574450	Maintenance Supplies	03/26/2026	05/10/2026	0.00	219.48	
CAH0574571	Maintenance Supplies	04/03/2026	05/18/2026	0.00	97.45	

Vendor Number	Vendor Name					Total Vendor Amount
001557	Ferguson Enterprises, Inc.					36.07
Payment Type	Payment Number		Payment Date		Payment Amount	
Check			04/17/2026		36.07	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
6589584	Maintenance Supplies	03/19/2026	04/18/2026	0.00	36.07	

Vendor Number	Vendor Name					Total Vendor Amount
001793	Golden State Portables					900.00
Payment Type	Payment Number		Payment Date		Payment Amount	
Check			04/17/2026		900.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
60253	Portable Toilet Rental	04/01/2026	05/01/2026	0.00	450.00	
60254	Portable Toilet Rental	04/01/2026	05/01/2026	0.00	450.00	

Vendor Number	Vendor Name					Total Vendor Amount
001821	Green Valley Farm Supply Inc					1,321.34
Payment Type	Payment Number		Payment Date		Payment Amount	
Check			04/17/2026		1,321.34	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
451114	Maintenance Services	03/31/2026	04/30/2026	0.00	1,321.34	

Payment Register

APPKT00297 - Board Claims April 22, 2026

Vendor Number	Vendor Name			Total Vendor Amount	
<u>001866</u>	Gutierrez Consultants			27,260.00	
Payment Type	Payment Number		Payment Date	Payment Amount	
EFT			04/17/2026	27,260.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>2067</u>	Consulting Services	04/06/2026	05/06/2026	0.00	3,770.00
<u>2068</u>	Consulting Services	04/06/2026	05/06/2026	0.00	17,472.50
<u>2069</u>	Consulting Services	04/06/2026	05/06/2026	0.00	6,017.50

Vendor Number	Vendor Name			Total Vendor Amount	
<u>001949</u>	Hollister Auto Parts Inc			101.03	
Payment Type	Payment Number		Payment Date	Payment Amount	
Check			04/17/2026	101.03	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>039094</u>	Vehicle Supplies	04/10/2026	05/10/2026	0.00	42.06
<u>039106</u>	Vehicle Supplies	04/10/2026	05/10/2026	0.00	58.97

Vendor Number	Vendor Name			Total Vendor Amount	
<u>002423</u>	Johnson Lumber Company			621.79	
Payment Type	Payment Number		Payment Date	Payment Amount	
Check			04/17/2026	621.79	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>291915</u>	Maintenance Supplies	03/17/2026	04/10/2026	0.00	44.76
<u>292155</u>	Maintenance Supplies	03/25/2026	04/10/2026	0.00	21.84
<u>292218</u>	Maintenance Supplies	03/27/2026	04/10/2026	0.00	80.38
<u>292347</u>	Maintenance Supplies	04/02/2026	05/10/2026	0.00	62.23
<u>292471</u>	Maintenance Supplies	04/07/2026	05/10/2026	0.00	65.53
<u>292484</u>	District Supplies	04/08/2026	05/10/2026	0.00	158.20
<u>292505</u>	Maintenance Supplies	04/08/2026	05/10/2026	0.00	28.37
<u>292593</u>	District Supplies	04/13/2026	05/10/2026	0.00	84.08
<u>292626</u>	Maintenance Supplies	04/14/2026	05/10/2026	0.00	76.40

Vendor Number	Vendor Name			Total Vendor Amount	
<u>005180</u>	Kennedy Solutions, Inc.			2,236.00	
Payment Type	Payment Number		Payment Date	Payment Amount	
Check			04/17/2026	2,236.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>1059</u>	FY 26/27 Annual Subscription	04/07/2026	06/06/2026	0.00	2,236.00

Vendor Number	Vendor Name			Total Vendor Amount	
<u>002756</u>	Kronick, Moskovitz, Tiedemann & Girard			15,442.25	
Payment Type	Payment Number		Payment Date	Payment Amount	
Check			04/17/2026	15,442.25	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>30918138</u>	Legal Services	03/31/2026	04/30/2026	0.00	4,948.75
<u>30918139</u>	Legal Services	03/31/2026	04/30/2026	0.00	2,745.00
<u>30918140</u>	Legal Services	03/31/2026	04/30/2026	0.00	172.00
<u>30918141</u>	Legal Services	03/31/2026	04/30/2026	0.00	325.50
<u>30918142</u>	Legal Services	03/31/2026	04/30/2026	0.00	7,251.00

Vendor Number	Vendor Name			Total Vendor Amount	
<u>002783</u>	Landscape Design by Rosemary Bridwell CCN			400.00	
Payment Type	Payment Number		Payment Date	Payment Amount	
Check			04/17/2026	400.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>032426</u>	Landscape Plan Review	03/24/2026	04/23/2026	0.00	400.00

Payment Register

APPKT00297 - Board Claims April 22, 2026

Vendor Number	Vendor Name					Total Vendor Amount
<u>002874</u>	Liebert Cassidy Whitmore Prof Law Corp.					80.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/17/2026	80.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>317757</u>	Legal Services	02/28/2026	03/30/2026	0.00	80.00	
						Total Vendor Amount
						80.00
<u>003245</u>	McGilloway, Ray, Brown & Kaufman					4,000.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/17/2026	4,000.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>2000049977</u>	Accounting Services	02/28/2026	03/30/2026	0.00	4,000.00	
						Total Vendor Amount
						4,000.00
<u>003247</u>	McKinnon Lumber, Inc.					195.46
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/17/2026	195.46	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>11111</u>	Maintenance Supplies - 10 Mansfield	04/06/2026	05/13/2026	0.00	195.46	
						Total Vendor Amount
						195.46
<u>003399</u>	Mission Village Voice Media LLC					544.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/17/2026	544.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>1497</u>	Monthly Print Ad	03/24/2026	03/24/2026	0.00	544.00	
						Total Vendor Amount
						544.00
<u>003616</u>	Pat Jackson					140.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/17/2026	140.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>032326</u>	Backflow Testing Service	03/23/2026	10/01/2000	0.00	140.00	
						Total Vendor Amount
						140.00
<u>003752</u>	Pitney Bowes					1,015.78
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/17/2026	1,015.78	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>3107745531</u>	Property Tax Fee -Mail System Rental	03/13/2026	04/12/2026	0.00	103.64	
<u>3107778473</u>	Mail System Rental - Quarterly	03/18/2026	05/06/2026	0.00	912.14	
						Total Vendor Amount
						1,015.78
<u>003878</u>	Reserve Account					1,000.00
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/17/2026	1,000.00	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>032526</u>	Postage on Account	03/25/2026	05/03/2026	0.00	1,000.00	
						Total Vendor Amount
						1,000.00
<u>004174</u>	Rossi's Tire & Auto Service					240.19
Payment Type	Payment Number			Payment Date	Payment Amount	
Check				04/17/2026	240.19	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>51884102</u>	Vehicle Maintenance - Truck 28	03/18/2026	04/17/2026	0.00	240.19	

Payment Register

APPKT00297 - Board Claims April 22, 2026

Vendor Number	Vendor Name					Total Vendor Amount
<u>004292</u>	San Luis & Delta-Mendota WA					115,102.00
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		04/17/2026	115,102.00			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INVWA1631</u>	Membership FY27 1st Installment	03/04/2026	04/03/2026	0.00	38,495.00	
<u>INVWA1662</u>	B.F. Sisk Dam Raise Project	04/06/2026	05/06/2026	0.00	76,607.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004358</u>	Security Shoring & Steel Plates Inc					606.34
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		04/17/2026	606.34			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>164953</u>	Equipment Maintenance	03/10/2026	04/09/2026	0.00	191.19	
<u>164976</u>	Maintenance Supplies	03/16/2026	04/15/2026	0.00	415.15	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004450</u>	Specialty Construction Inc.					1,952,420.60
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		04/17/2026	1,854,799.57			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>6</u>	Engineering Services	03/31/2026	04/30/2026	0.00	1,854,799.57	
Bank Draft	<u>165429875</u>			04/22/2026	97,621.03	
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>GREI</u>	Retention Escrow Payment Invoice 6	03/31/2026	04/30/2026	0.00	97,621.03	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004456</u>	Spurzem & Liem LLP					2,287.50
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		04/17/2026	2,287.50			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>65685</u>	Legal Services	04/02/2026	05/02/2026	0.00	2,287.50	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004495</u>	Stericycle, Inc.					537.17
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		04/17/2026	537.17			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>8013867257</u>	Monthly Shredding Service	03/31/2026	04/30/2026	0.00	537.17	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004554</u>	Sunnyslope County Water District					278,369.40
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		04/17/2026	278,369.40			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>INV00520</u>	Plant Operations -West Hills	03/31/2026	04/30/2026	0.00	215,388.83	
<u>INV00521</u>	Plant Operations -Lessalt	03/31/2026	04/30/2026	0.00	62,980.57	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004728</u>	Todd Groundwater					17,300.87
Payment Type	Payment Number	Payment Date	Payment Amount			
Check		04/17/2026	17,300.87			
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>37653.326</u>	Engineering Services	03/08/2026	04/07/2026	0.00	16,227.75	
<u>37661.326</u>	Engineering Services	03/08/2026	04/07/2026	0.00	1,073.12	

Payment Register

APPKT00297 - Board Claims April 22, 2026

Vendor Number	Vendor Name					Total Vendor Amount
<u>004771</u>	Toro Petroleum Corporation					5,253.84
Payment Type	Payment Number		Payment Date	Payment Amount		
Check			04/17/2026	5,253.84		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>0741593-IN</u>	Fuel Bill -Truck #19	03/20/2026	05/04/2026	0.00	162.23	
<u>0741615-IN</u>	Fuel for Vehicle #23	04/07/2026	05/22/2026	0.00	85.10	
<u>0106491</u>	Vehicle Fuel	03/31/2026	05/15/2026	0.00	5,006.51	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004807</u>	Tyler Technologies					1,495.00
Payment Type	Payment Number		Payment Date	Payment Amount		
Check			04/17/2026	1,495.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>025549330</u>	Tyler Implementation	03/31/2026	04/30/2026	0.00	1,495.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004810</u>	U.S. Bank Corporation					9,205.43
Payment Type	Payment Number		Payment Date	Payment Amount		
Check			04/17/2026	9,205.43		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>0323268M</u>	Monthly Statement	03/23/2026	04/22/2026	0.00	5,075.03	
<u>0323268M</u>	Monthly Statement	03/23/2026	03/06/2026	0.00	902.70	
<u>032326CP</u>	Monthly Statement	03/23/2026	04/22/2026	0.00	1,287.74	
<u>032326DI</u>	Monthly Statement	03/23/2026	04/22/2026	0.00	19.99	
<u>032326LBO</u>	Monthly Statement	03/23/2026	04/22/2026	0.00	952.04	
<u>032326MC</u>	Monthly Statement	03/23/2026	02/24/2026	0.00	967.93	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004811</u>	U.S. Geological Survey					27,085.00
Payment Type	Payment Number		Payment Date	Payment Amount		
Check			04/17/2026	27,085.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>90174916</u>	Water Data Collection	04/13/2026	06/12/2026	0.00	27,085.00	

Vendor Number	Vendor Name					Total Vendor Amount
<u>004854</u>	Verdant Commercial Capital LLC					239.81
Payment Type	Payment Number		Payment Date	Payment Amount		
Check			04/17/2026	239.81		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	
<u>906129270</u>	Copier Lease	04/11/2026	05/06/2026	0.00	239.81	

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP	Manual Bank Draft	3	2	0.00	2,139,190.03
AP	Check	93	45	0.00	2,411,417.22
AP	EFT	3	1	0.00	27,260.00
Packet Totals:		99	48	0.00	4,577,867.25

Cash Fund Summary

Fund	Name	Amount
999	Pooled Cash	-4,577,867.25
Packet Totals:		-4,577,867.25

**San Benito County Water District
Agenda Transmittal**

Agenda Item: 3

Meeting Date: April 22, 2026

Submitted By: Leilani Vidal

Presented By: Dana Jacobson

Agenda Title: Acknowledgement of Paid Claims prior to the April 2026 Board Meeting

Detailed Description: This is a notification that the checks & wire transfers listed below were issued outside the normal claims process.

Payee	Check No./ Confirmation #	Amount	For	Issued Date
Alpha Analytical	60863	\$7,180.00	Water Quality Tests	3/25/26
Kennedy Jenks	60864	\$105,688.82	Engineering Services	3/25/26
Pacific Coast Well Drilling	60865	\$414,117.35	Engineering Services	3/25/26
Todd Groundwater	60866	\$31,420.35	Engineering Services	3/25/26
Willdan Financial Services	60885	\$1,900.00	Report Preparation FY25	4/1/26

<i>Wire Transfers</i>				
	Wire Transfer	\$		
	Wire Transfer	\$		
	Wire Transfer	\$		

Financial Impact: _____ X _____ Yes _____ No

Funding Source/ Recap:
Fiscal Year Budget as approved

Material Included for Information/Consideration:
Copy of Wire Transfer Request

Action Required: _____ Resolution _____ X _____ Motion _____ Review

Board Action

_____ Resolution No. _____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

VENDOR: 000149 Alpha Analytical Laboratories, Inc.

60863

03/25/2026

DATE	INVOICE #	DESCRIPTION	AMOUNT
3/23/2026	6038148-DP_SBCWD	ADROP Water Quality Tests	7,180.00

CHECK TOTAL 7,180.00

US Bank

EFT # 60863

APPKT00283

EFT DATE
03/25/2026

PAY THIS AMOUNT
\$7,180.00

PAY *** VOID *** NON-NEGOTIABLE *** VOID *** FOR INFORMATION ONLY *** VOID ***

TO THE ORDER OF Alpha Analytical Laboratories, Inc.
208 Mason Street
Ukiah, CA 95482

AP

US Bank

60864

03/25/2026

VENDOR: 002699 Kennedy/Jenks Consultants Inc.

DATE	INVOICE #	DESCRIPTION	AMOUNT
3/20/2026	186717	Engineering Services	52,676.87
3/20/2026	186718	Engineering Services	53,011.95

CHECK TOTAL 105,688.82

US Bank

EFT # 60864

APPKT00283

EFT DATE
03/25/2026

PAY THIS AMOUNT
\$105,688.82

PAY *** VOID *** NON-NEGOTIABLE *** VOID *** FOR INFORMATION ONLY *** VOID ***

TO THE ORDER OF Kennedy/Jenks Consultants Inc.
 1500 NE Irving ST STE 200
 Portland, OR 97232

AP

US Bank

VENDOR: 005142 Pacific Coast Well Drilling, Inc.

60865

03/25/2026

DATE	INVOICE #	DESCRIPTION	AMOUNT
3/2/2026	25-3011-05	Engineering Services	414,117.35

CHECK TOTAL 414,117.35

US Bank

EFT # 60865

APPKT00283

EFT DATE
03/25/2026

PAY THIS AMOUNT
\$414,117.35

PAY *** VOID *** NON-NEGOTIABLE *** VOID *** FOR INFORMATION ONLY *** VOID ***

TO THE ORDER OF Pacific Coast Well Drilling, Inc.
PO Box 184
Templeton, CA 93465

AP

US Bank

60866

03/25/2026

VENDOR: 004728 Todd Groundwater

DATE	INVOICE #	DESCRIPTION	AMOUNT
3/8/2026	37658 326	Engineering Services	2,002.50
2/8/2026	37662 226	Engineering Services	13,252.85
3/8/2026	37662 326	Engineering Services	16,165.00

CHECK TOTAL 31,420.35

US Bank

EFT # 60866

APPKT00283

EFT DATE
03/25/2026

PAY THIS AMOUNT
\$31,420.35

PAY *** VOID *** NON-NEGOTIABLE *** VOID *** FOR INFORMATION ONLY *** VOID ***

TO THE ORDER OF Todd Groundwater
 1301 Marina Village Parkway, Suite 320
 Alameda, CA 94501

AP

US Bank

60885

04/01/2026

VENDOR: 005155 Willdan Financial Services

DATE	INVOICE #	DESCRIPTION	AMOUNT
1/23/2026	010-64652	Annual Report Preparation FY 24/25	1,900.00

CHECK TOTAL 1,900.00

US Bank

EFT # 60885

APPKT00287

EFT DATE
04/01/2026

PAY THIS AMOUNT
\$1,900.00

PAY *** VOID *** NON-NEGOTIABLE *** VOID *** FOR INFORMATION ONLY *** VOID ***

TO THE Willdan Financial Services
ORDER PO Box 51645
OF Los Angeles, CA 90051-5945

AP

US Bank



Agenda

Item

4



Fiscal Year 2026 On-Call Contract Activity Report
MCC Controls dba Primex - *Control System Services (SCADA Services)
Contract #: PRIMEX-2024 OC
Board Meeting 4/22/26

**NTE Contract Amount	Task Order Status	Task Order Amount	Contract Amount Remaining	Task Order Number	Task Order Description	Task Order Issued Date	Payments to Date
\$ 813,000	Closed	\$ 30,000	\$ 783,000	1	Control System Services	8.27.24	\$ 29,894.75
	Closed	\$ 48,178	\$ 734,822	2	PLC install and system start up RTU 20	8.26.24	\$ 48,177.80
	Closed	\$ 46,348	\$ 688,474	3	PLC install and system start up RTU 9	8.27.24	\$ 46,347.80
	Closed	\$ 103,850	\$ 584,624	4	Replacement hardware for RTU 3/4/6/7/17	10.17.24	\$ 103,849.54
	Closed	\$ 47,058	\$ 537,566	5	RTU-6 and device upgrades	1.29.25	\$ 47,057.80
	Closed	\$ 48,228	\$ 489,338	6	RTU-7 and device upgrades	1.31.25	\$ 48,227.80
	Closed	\$ 46,298	\$ 443,041	7	RTU-3 and device upgrades	1.31.25	\$ 46,297.80
	Closed	\$ 47,758	\$ 395,283	8	RTU-4 and device upgrades	1.31.25	\$ 47,757.80
	Closed	\$ 47,288	\$ 347,995	9	RTU-17 and device upgrades	1.31.25	\$ 47,287.80
	Closed	\$ 113,756	\$ 234,239	10	RTU 1,12,15,16,18 Hardware Upgrades	7.13.25	\$ 113,755.71
	Open	\$ 30,000	\$ 204,239	11	RTU 17 PLC and Device Upgrades	8.14.25	\$ 9,435.00
	Closed	\$ 46,528	\$ 157,711	12	RTU 12 PLC and Device Upgrades	11.26.25	\$ 46,527.80
	Closed	\$ 49,598	\$ 108,113	13	RTU 15 PLC and Device Upgrades	12.3.25	\$ 49,597.80
	Open	\$ 47,948	\$ 60,165	14	RTU 16 PLC and Device Upgrades	12.3.25	
	Open	\$ 49,788	\$ 10,377	15	RTU 18 PLC and Device Upgrades	12.3.25	
	Open	\$ 10,378	\$ (1)	16	RTU 1 PLC and Device Upgrades	4.14.26	
\$ 813,000		\$ 813,001	\$ (1)				\$ 684,215.20

*SBCWD Board approved 7.31.24, Contract #PRIMEX-2024 OC
 **Contract expires 7.31.27

**San Benito County Water District
Board Agenda Transmittal**

Agenda Item: 5

Meeting Date: April 22, 2026

Submitted By: Brett Miller

Presented By: Brett Miller

Agenda Title: Discuss and Consider Resolution Affirming the District's Investment Policy for Annual Board Review Pursuant to California Government Code Requirements.

Detail Description: The annual review of the District's Investment Policy is conducted in accordance with Article 2 of Chapter 4 of the California Government Code, which establishes the statutory framework for local agency investment policies, including requirements for periodic review and approval by the governing board. The District's policy mandates that both the Investment Committee and the Board of Directors participate in this review process to ensure continued compliance with applicable laws and best practices.

As part of the review, the Investment Committee, District legal counsel, and staff examine the policy in light of any recent amendments to state law or regulatory guidance. This process includes a detailed assessment of the policy's alignment with the Prudent Investor Standard, which requires that public funds be managed with care, skill, prudence, and diligence, taking into account prevailing economic conditions and the District's anticipated needs. The policy also outlines the scope of permissible investments, risk mitigation strategies, and internal controls designed to safeguard public assets.

The review process further encompasses evaluation of the District's reporting and oversight mechanisms. Quarterly investment reports are prepared and submitted to both the Investment Committee and the Board, providing transparency regarding portfolio composition, compliance with policy limits, and the District's ability to meet projected expenditure requirements. The policy stipulates that all trades of marketable securities must be executed on a delivery-versus-payment basis and held by an independent third-party custodian, with annual verification of internal controls.

The annual review serves as a critical governance function, ensuring that the District's investment activities remain consistent with statutory requirements, industry standards, and the District's fiduciary responsibilities. Any proposed modifications to the policy must be formally adopted by the Board of Directors in a public meeting, following a recommendation from the Investment Committee. This structured approach supports the District's objectives of safety, liquidity, and prudent management of public funds.

Prior Committee or Board Action:

April 14, 2026 Investment Committee Meeting

Financial Impact: X Yes _____ No

There is no direct financial impact associated with the Board’s annual review and restatement of the District’s Investment Policy, as no substantive changes to the policy are proposed for this review cycle. The only revision is an administrative update substituting the title “General Manager” for “District Manager,” which does not affect investment practices, portfolio composition, or District expenditures. This determination is consistent with prior years’ reviews, where similar administrative updates or affirmations of the existing policy have not resulted in additional costs or changes to funding sources.

Funding Source/Recap: N/A

There are no new or additional funding sources or financial recap items applicable to the Board’s annual review and restatement of the District’s Investment Policy for this agenda item.

Material included for Information/Consideration:

- Investment Committee Recommendation
- Draft Resolution and District Investment Policy

Recommendation: It is recommended that the Board of Directors adopt the resolution affirming the District’s Investment Policy as presented, thereby completing the annual review and fulfilling the requirements of Article 2, Chapter 4 of the California Government Code.

Action Required: X Resolution X Motion _____ Review

Board Action

X Resolution No. _____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

BOARD AGENDA MEMO

DATE: April 14, 2026
TO: Board of Directors
FROM: Investment Committee (Sonny Flores/Doug Williams)
SUBJECT: Annual Review of Investment Policy


The Investment Committee, District Counsel and staff have reviewed the Investment Policy.

The Investment Committee is recommending the following for Board approval:

1. Approve Resolution restating the District's Investment Policy.



Director Flores



Director Williams

RESOLUTION NO. 2026-11

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SAN BENITO COUNTY WATER DISTRICT
AFFIRMING THE DISTRICT'S INVESTMENT POLICY**

WHEREAS, Article 2 of Chapter 4 of the California Government Code sets forth the statutory requirements regarding Local Agency Investment Policy, their annual review and any changes in the Local Agency Investment Policy; and

WHEREAS, the District Investment Policy requires review of the Investment Policy, at least annually by the District Investment Committee and Board of Directors; and

WHEREAS, the reviews required by State Law and District Investment Policy have been conducted and as a result of those reviews of the District Investment Policy no additions, deletions, or modifications were made.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the San Benito County Water District that the restated Investment Policy attached hereto as Exhibit A is hereby adopted.

PASSED AND ADOPTED by the San Benito County Water District Board of Directors at the regular meeting of said board held on the 22nd day of April 2026, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

(Signature of presiding Board member
Attested by Board Secretary
Resolution #2026-11)

Mark Wright
President

ATTEST:

Barbara L. Mauro
Board Secretary

EXHIBIT "A"

**SAN BENITO COUNTY WATER DISTRICT
INVESTMENT POLICY**

I. Introduction

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment policy and to organize and formalize investment-related activities.

The investment policies and practices of the San Benito County Water District (the "District") are based on state law and prudent money management principals and practices. All funds will be invested in accordance with this Investment Policy and Article 2 of Chapter 4 of the California Government Code Sections 53600 through 53630, and the authority governing investments for municipal governments.

II. Scope

The investment policy applies to all financial assets of the District as accounted for in the Annual Comprehensive Financial Report (ACFR). Policy statements outlined in this document focus on the District's pooled funds, but will also apply to all other funds under the District's Assistant General Manager's span of control unless specifically exempted by statute or ordinance.

Proceeds of debt issuance shall be invested in accordance with the permitted investment provisions of their specific bond indentures. If, in the opinion of the District's Assistant General Manager, matching the segregated investment portfolio of the bond reserve fund with the maturity schedule of an individual bond issue is prudent given current economic analysis, the investment policy authorizes beyond the five-year maturity limitation as outlined in this document. The intent to invest in securities with longer maturities shall be disclosed in the permitted investment language authorized by the Board of Directors in an indenture of trust.

The policy does not cover funds held by the Public Employees Retirement System nor funds of the Deferred Compensation program or the Other Post Employment Benefit Trust

III. Prudence

The standard of prudence to be used by investment officials shall be the “Prudent Investor” Standard. The “Prudent Investor” Standard states that”

When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.

Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

IV. Objectives

1. The primary objectives, in priority order, of the investment activities of the District shall be:

a) Safety:

Safety of principal is the foremost objective of the investment program. Each investment transaction shall seek to preserve the principal of the portfolio, whether from institutional default, broker dealer default, or erosion of market value of the securities. District investments shall be undertaken in a manner that seeks to insure preservation of Capital in the portfolio. To further achieve the safety objective, the amount invested in all investment categories is limited to a percentage of the portfolio as defined in the section “VII. PERMITTED INVESTMENT INSTRUMENTS”.

b) Liquidity:

The investment portfolio of the District will remain sufficiently liquid to enable the District to meet its cash flow requirements. To assure liquidity the District shall maintain, one (1) liquid investment account. The balance in that account shall be maintained, at all times, and in an amount sufficient to cover at least two (2) current months of District expenses exclusive of debt payments (principal and interest) secured by separate reserves as set forth in the debt covenants.

c) Return on Investment:

The investment portfolio of the District shall be designed with the objective of attaining a market rate of return on its investments consistent with the constraints imposed by its safety objective and cash flow considerations.

d)

V. Delegation of Authority

The Board of Directors retains overall responsibility for the District's investments.

The Assistant General Manager is responsible for developing and implementing an investment program within the boundaries of this Investment Policy.

The Board of Directors may delegate its investment decision making and execution authority to the General Manager, Assistant General Manager, or an investment advisor, who must make investments in accordance with this Policy and other written instructions as provided with oversight from the Investment Committee.

The Investment Committee is responsible for providing oversight of the District's investment program. The Investment Committee shall review the investment program and the Quarterly Investment Reports submitted by the Assistant General Manager (See Section X. Reporting Requirements). The Committee shall submit a written report to the Board stating:

1. That the investment portfolio is in compliance with the District's Investment Policy or the specific manner in which it is not in compliance;

2. That the District, including its separate Funds (Fund 1, Zone 3, Zone 6), has the ability to meet expenditure requirements for the next six months or provide an explanation as to why sufficient money will, or may, not be available.

VI. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions. Officers, employees, and investment managers are subject to the financial disclosure requirement of Government Code Section 87100 et seq.

VII. Permitted Investment Instruments

The District shall limit investments in any one non-government issuer, except investments pools, to no more than 5% regardless of security type.

1. **U.S. Treasury obligations** for which the full faith and credit of the United States are pledged for the payment of principal and interest. Up to 100% of the District's investment portfolio may be invested in government obligations.

2. **Federal agency or United States government-sponsored enterprise obligations**, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. This shall include any mortgage pass through security issued and guaranteed by a Federal Agency with a maximum final maturity of five years. Purchase of Federal Agency issued mortgage-backed securities authorized by this subdivision may not exceed 20% of the District's surplus money; all other investments in Federal Agency securities are unrestricted.

3. **Obligations of the State of California or any local agency within the state**, including bonds payable solely out of revenues from a revenue producing property owned, controlled, or operated by the state or any local agency or by a department, board, agency, or authority of the state or any local agency, provided that the obligations are rated in one of the two highest categories by a nationally recognized statistical rating organization (NRSRO). Up to 100% of the District's investment portfolio may be invested in California municipal obligations.

4. **Registered Treasury notes or bonds of any of the other 49 States** in addition to California, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by a State or by a department, board, agency, or authority of any of these States, in addition to California, provided that the obligations are rated in one of the two highest categories by a nationally recognized statistical rating organization.

5. **Commercial paper** of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a NRSRO. The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (5a) or paragraph (5b):

- a) The entity meets the following criteria:

- 1.) Is organized and operating in the United States as a general corporation.
 - 2.) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - 3.) Had debt other than commercial paper, if any, that is rated in a ranking category of "A" or its equivalent or higher by a NRSRO.
- b) The entity meets the following criteria:
- 1.) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
 - 2.) Has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond.
 - 3.) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a NRSRO.

Purchases of eligible commercial paper may not exceed 270 days maturity nor represent more than 10% of the outstanding paper of an issuing corporation.

Purchases of commercial paper may not exceed 40% of the District's investment portfolio.

6. **Medium-term corporate notes** issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state and operating within the U.S. Medium-term corporate notes shall be rated in a rating category "A" or its equivalent or better by a NRSRO.

Purchase of medium-term corporate notes may not exceed 30% of the District's investment portfolio. No more than 10 percent of the District's investment portfolio may be invested in a medium-term note of any one corporation.

7. **FDIC insured or fully collateralized time certificates of deposit** Purchases of time certificates of deposit in combination with negotiable certificates of deposit may not exceed 30% of the District's investment portfolio.

8. **Negotiable certificates of deposit or deposit notes** issued by a nationally or state-chartered bank, a state or federal savings and loan association, a state or federal credit union, or by a state-licensed branch of a foreign bank

The legislative body of a local agency and the treasurer or other official of the local agency having legal custody of the money are prohibited

from investing local agency funds, or funds in the custody of the local agency, in negotiable certificates of deposit issued by a state or federal credit union if a member of the legislative body of the local agency or any person with investment decision making authority in the administrative office manager's office, budget office, auditor-controller's office, or treasurer's office of the local agency also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposits.

All certificates of deposit must be properly collateralized in accordance with Section 53652 of the California Government Code or fully insured by the Federal Deposit Insurance Corporation (FDIC).

Purchase of time certificates of deposit in combination with negotiable certificates of deposit may not exceed 30% of the District's investment portfolio.

9. State of California's Local Agency Investment Fund.

The Local Agency Investment Fund (LAIF) portfolio should be reviewed periodically. Investment in LAIF may not exceed the legally authorized limits.

10. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec 80a-1, et seq.). To be eligible for investment pursuant to this subdivision these companies shall either: (1) have attained the highest ranking or the highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations or (2) have an investment advisor registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds and with assets under management in excess of \$500,000,000.

The purchase price of shares of beneficial interest purchased shall not include any commission that the companies may charge and shall not exceed 20 percent of the District's investment portfolio. Further, no more than 10 percent of the District's investment portfolio may be invested in shares of beneficial interest of any one money market fund.

11. Shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 that invests the securities and obligations authorized in subdivision (a) to (n), inclusive. Each share shall represent an equal proportional interest in the underlying pool of securities owned by the joint powers authority. To be eligible under this

section, the joint powers authority issuing the shares shall have retained an investment advisor that meets all of the following criteria:

a) The adviser is registered or exempt from registration with the Securities and Exchange Commission.

b) The adviser has not less than five years of experience investing in the securities and obligations authorized in subdivision (a) to (n), inclusive.

c) The adviser has assets under management in excess of five hundred million dollars (\$500,000.000).

d) The underlying pool will seek to maintain a stable net asset value.

12. **Shares in a California common law trust** established pursuant to Title 1, Division 7, Chapter 5 of the Government Code of the State of California that invests exclusively in investments permitted by Section 53635 of Title 5, Division 2, Chapter 4 of the Government Code of the State of California, as it may be amended. Up to 100% of the District's investment portfolio may be invested in this investment type.

13. **Supranationals** are United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development (IBRD), International Finance Corporation (IFC), or Inter-American Development Bank (IADB), with a maximum remaining maturity of five years or less, and eligible for purchase and sale within the United States. Investments under this subdivision shall be rated "AA-", its equivalent, or better by an NRSRO.

Purchases of supranationals shall not exceed 30% of the investment portfolio of the District. Supranationals are permitted by California Government Code § 53601 (q) effective January 1, 2015.

14. **A mortgage pass-through security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-back certificate, consumer receivable pass-through certificate, or consumer receivable-backed bond.** Securities eligible for investment under this subdivision shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO and have a maximum remaining maturity of five years or less. No more than 20% of the District's surplus funds may be invested in this type of security.

Where this section specifies a percentage limitation for a particular category of investment, that percentage is applicable only on the date of

purchase. Credit criteria listed in this section refers to the credit of the issuing organization at the time the security is purchased. If an investment falls below the minimum purchase rating, the Investment Review Committee will perform a timely review to sell or hold the investment.

15. Prohibited Investments

For purposes of this policy, a derivative is defined as any security where the value is linked to or derived from an underlying asset or benchmark. Any security type or structure not specifically approved by this policy is hereby specifically prohibited. The District will not use such derivatives as range notes, dual index notes, inverse floating rate notes, deleveraged notes, or notes linked to lagging indices or to long term indices, nor will the District invest in reverse repurchase agreements or interest-only strips derived from a pool of mortgages. The District will not invest in securities that could result in zero or negative interest accrual if held to maturity, except, in the event of, and for the duration of, a period of negative market interest rates, securities issued by, or backed by, the U.S. Government to preserve principal. This policy does not preclude the use of repurchase agreements and callable securities, as they do not fall within the definition of a derivative as described herein

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Summary of Maximum Percentage Limitations of Investments by Investment Type

<u>Authorized Investment Type</u>	<u>Maximum Maturity</u>	<u>Minimum Credit Quality at Time of Purchase</u>	<u>Maximum Percentage Allowed</u>	<u>Maximum Investment in One Issuer</u>
U.S. Treasury Obligations	5 Years	None	None	None
U.S. Agency Securities	5 Years	None	None	None
Forward Delivery Agreements	N/A	A	None	None
Local Agency Bonds	5 Years	None	None	None
Repurchase Agreements	30 days	None	None	None
Bankers' Acceptances	180 days	None	40%	30%
Commercial Paper	270 days	A-1	40%	10%
Medium-Term Notes	5 Years	A	30%	10%
Collateralized Time Deposits	5 Years	None	30%	None
Negotiable Certificates of Deposit	5 Years	A	30%	None
Local Agency Investment Fund (LAIF)	N/A	None	None	LAIF limit
Insured Saving Accounts	N/A	None	None	None
Money Market Mutual Funds	N/A	None	20%	10%
Shares in a California Common Law Trust	N/A	None	None	None
Interest Rate Swaps	N/A	None	None	None
Suprationals	5 Years	AA-	30%	None
Mortgage Pass-Through Securities	5 Years	AA	20%	None

VIII. Review of Investment Portfolio

The securities held by the District must be in compliance with Permitted Investments at the time of purchase. Because some securities may not comply subsequent to the date of purchase, the Assistant General Manager shall at least annually review the portfolio to identify those securities that do not comply. The Assistant General Manager shall report major and critical incidences of noncompliance identified through the review of the portfolio. The Investment Committee will meet at least quarterly to discuss the investments in the District's portfolios.

IX. Investment Pools

A thorough investigation of any investment pool is required prior to investing and should be monitored on an ongoing basis. The following information should be obtained and analyzed.

- A. A description of eligible of investment securities.
- B. A written statement of investment policies and objectives.
- C. A description of interest calculations and their distribution, and the treatment of gains and losses.
- D. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced, and the program audited.
- E. A description of who may invest in the program, how often, and what size of deposits and withdraws are allowed.

X. Collateralization

Collateral for Non-negotiable Certificates of Deposit and Negotiable Certificates of Deposit must comply with California Government Code section 53652. In addition, if the Certificate of Deposit is not FDIC insured, collateral is required equal to 110% of principal.

XI. Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the District to meet all projected obligations.

The maximum maturity will be no more than five years from purchase date to maturity date; however, upon recommendation from the Investment Committee, the Board of Directors may approve an investment that at the time of purchase has a maturity that is longer than five years. This approval must be given at least three months prior to the investment.

XII. Diversification

The District's investment pool will be diversified to avoid incurring unreasonable and avoidable risks. The investments will be diversified by security type, maturities of those investments, and institutions in which those investments are made.

XIII. Internal Controls

The Assistant General Manager is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft, fraud, or misuse. An analysis by an external independent accounting firm shall be conducted annually to review internal controls, account activity, and compliance with the investment policies.

XIV. Performance Benchmark

The investment portfolio will be designed to obtain a market rate of return during budgetary and economic cycles, taking into account the District's investment risk constraints and cash flow needs. The Investment Committee has elected to use for its performance standard the Constant Maturity Treasury (CMT) Index. For the Pooled Portfolio, the 12-month moving average yield on 3Yr CMT will be used. All other District portfolios will follow the 2Yr CMT.

XV. Reporting Requirements

Quarterly investment reports shall be submitted by the Assistant General Manager to the Investment Committee and the Board. The reports shall include, at a minimum, the following information for each individual investment:

- Description of investment instrument
- Issuer name
- Yield on cost
- Purchase date
- Maturity date
- Book Value
- Par Value
- Current market value
- Portfolio performance as compared to the performance benchmarks
- Weighted average maturity of the portfolio excluding LAIF, LGIPs, and money market funds.
- Distribution of the portfolio by type of security compared to the percentage limits authorized by the District's policy
- Maturity distribution (maturities under 90 days; 90 days to 1 year; 1-2 years; 2-3 years; 3-4 years; and 4-5 years)
- Credit quality distribution (AAA, AA, A, unrated)

The quarterly report shall also (i) compare and declare compliance of the portfolio to the statement of investment policy, or the manner in

which the portfolio is not in compliance, (ii) include a description of any of the District's funds, investments, or programs that are under the management of contracted parties, including lending programs, and (iii) include a statement denoting the ability of the District to meet its expenditure requirements for the next six months, exclusive of debt payments (principal and interest) secured by separate reserves in accordance with debt covenants, or provide an explanation as to why sufficient money shall, or may not, be available.

This quarterly report shall be submitted within thirty (30) days following the end of the quarter.

XVI. Review of Investment Policy

The Investment Committee will review the Investment Policy annually. The Committee will submit to the Board of Directors a recommendation to readopt the Policy as written or make changes. The Board will review the Investment Committee's recommendation and the Policy at a public meeting.

The Investment Policy may be modified only upon action of the Board of Directors of the District.

XVII. Safekeeping and Custody

1. Delivery vs. Payment

All trades of marketable securities will be executed by delivery vs. payment (DVP) to ensure that securities are deposited in an eligible financial institution prior to the release of funds.

2. Safekeeping

Securities will be held by an independent third-party custodian selected by the entity as evidenced by safekeeping receipts in the District's name. The safekeeping institution shall annually provide a copy of their most recent report on internal controls (State of Auditing Standards no. 70, or SAS70).

XVIII. Glossary

Agencies - Federal agency and instrumentality securities.

Asked - The price at which securities are offered.

Bid - The price offered by a buyer of securities (when one sells securities, one asks for a bid). See "Offer".

Benchmark - A comparative base for measuring the performance or risk tolerance of the investment portfolio. A benchmark should represent a close correlation to the level of risk and the average duration of the portfolio's investments.

Broker-Dealer – a person or a firm who can act as a broker or a dealer depending on the transaction. A broker brings buyers and sellers together for a commission. They do not take a position. A dealer acts as a principal in all transactions, buying and selling for his own account.

Certificate of Deposit (CD) – A time deposit with a specific maturity evidenced by a Certificate. Large-denomination CDs are typically negotiable.

Collateral – Securities, evidence of deposit or other property, which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Custody – Safekeeping services offered by a bank, financial institution or trust company, referred to as the “custodian.” Service normally includes the holding and reporting of the customer's securities, the collection and disbursement of income, securities settlement and market values.

Delivery Versus Payment –A type of securities transaction in which the purchaser pays for the securities when they are delivered either to the purchaser or custodian. It ensures that securities are deposited in an eligible financial institution prior to the release of funds. Securities should be held by a third-party custodian as evidenced by safekeeping receipts.

Diversification – Dividing investment funds among a variety of securities offering independent returns.

Federal Agency Obligation – A debt instrument issued by one of the federal agencies. Federal agencies are considered second in credit quality and liquidity only to U.S. Treasuries.

Investment Committee –The investment committee consists of the District Manager, Assistant General Manager and two members of the Board of Directors.

Liquidity – An investment that can be converted easily and rapidly into cash without a substantial loss of value.

Local Agency Investment Fund (LAIF) – The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

Market Value – The price at which a security is trading and could presumably be purchased or sold on a specific date.

Maturity – The date upon which the principal or stated value of an investment becomes due and payable.

Money Market Fund – a type of safe investment comprising a variety of short-term securities with high quality and high liquidity. The fund provides interest to shareholders and must maintain a stable net asset value (NAV) of \$1 per share.

Offer - The price asked by a seller of securities (when one buys securities, one asks for an offer). See “Asked” and “Bid”.

Portfolio – Collection of securities held by an investor.

Principal – the original cost of a security. It represents the amount of capital or money that the investor pays for the investment.

Prudent Investor Standard – An investment standard that all investments should be made with care, skill, prudence and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency.

Rate of Return - The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity; on a bond, the current income return.

U.S. Treasury – Government debt issued by the United States Department of the Treasury through the Bureau of the Public Debt. Treasury securities are the debt financing instruments of the United States federal government, and they are often referred to simply as Treasuries. There are four types of marketable treasury securities: Treasury bills, Treasury notes, Treasury bonds, and Treasury Inflation Protected Securities (TIPS). All of the marketable Treasury securities are very liquid and are heavily traded on the secondary market.

Yield - The rate of annual income return on an investment, expressed as a percentage.

Yield-To-Call (YTC) - The rate of return an investor earns from a bond assuming the bond is redeemed (called) prior to its nominal maturity date.

Yield-To-Maturity - The current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity.

**San Benito County Water District
Board Agenda Transmittal**

Agenda Item: 6

Meeting Date: April 22, 2026

Submitted By: Brett I. Miller

Presented By: Brett I. Miller

Agenda Title: Public Hearing to Receive Testimony on the San Benito County Water District Groundwater Sustainability Agency's Sustainable Groundwater Management Fee for Fiscal Years 2021-2026

Detail Description: The Sustainable Groundwater Management Fee for Fiscal Years 2021-2026 was established to fund the San Benito County Water District Groundwater Sustainability Agency's (SBCWD GSA) responsibilities under the Sustainable Groundwater Management Act (SGMA), including the development and implementation of the Groundwater Sustainability Plan (GSP), ongoing monitoring, reporting, and program administration for the North San Benito Groundwater Basin. The regulatory fee structure was designed following a comprehensive technical and financial analysis, with the intent to equitably recover the costs associated with both the initial GSP development and the ongoing annual compliance obligations mandated by SGMA. The methodology for the regulatory fee was based on an acreage assessment, applying charges only to those parcels that significantly benefit from groundwater management activities, as determined by hydrogeological studies and technical memoranda prepared by the District's consultant, Todd Groundwater. Parcels in upland areas with limited groundwater access and minimal benefit from the GSP were excluded from the regulatory fee, ensuring that the cost allocation bears a reasonable relationship to the benefits received by each landowner.

The initial five-year fee period was set to recover the remaining local share of GSP development costs not covered by state grant funding, as well as to support the annual expenses required for SGMA compliance, such as monitoring, data management, and reporting to the Department of Water Resources. The annual revenue requirement was calculated to cover these obligations, with the per-acre fee adjusted each year to reflect changes in qualifying acreage and projected costs. The collection mechanisms for the fee included direct billing to municipal water agencies and the Santa Clara Valley Water District for their respective service areas, as well as placement of the regulatory fee on the San Benito County property tax rolls for individual landowners, in accordance with the procedures outlined in the California Water Code.

In accordance with Resolution 2021-13 and subsequent amendments, the SBCWD GSA is committed to a transparent and participatory process for fee review and adjustment. This includes an annual budgetary review and, at a minimum, a comprehensive evaluation of the regulatory fee structure every five years. The periodic review process is designed to ensure that the fee remains sufficient to meet program costs, complies with all legal requirements, and continues to reflect an equitable allocation methodology. The current public hearing is a key component of this process, providing an opportunity for stakeholders and members of the public to present testimony, raise concerns, and offer input regarding the fee and its underlying methodology. All testimony received will be considered by the Board as it determines whether to revise, extend, or replace the existing regulatory fee structure for future fiscal years, consistent with the requirements of SGMA and the California Constitution.

The outcome of this review and public input process will inform the Board's decision on the adoption of a new or revised Sustainable Groundwater Management Fee, ensuring continued local funding for groundwater sustainability activities and compliance with state law. The Board's actions will be guided by the principles of cost recovery, fairness, and transparency, as well as by the technical findings and public feedback gathered through this and prior hearings.

Prior Committee or Board Action:

On June 10, 2021, the Groundwater Sustainability Agency (GSA) Committee of the San Benito County Water District convened to discuss the proposed Groundwater Management Fee and to make recommendations to the Board regarding its adoption for Fiscal Years 2021-2026.

Subsequently, on July 14, 2021, the Board of Directors, acting as the GSA for the North San Benito Groundwater Basin, held a duly noticed public hearing to consider the proposed fee, during which public testimony was solicited. Following the hearing, the Board adopted Resolution 2021-13, establishing the Sustainable Groundwater Management Fee and setting forth requirements for periodic review and public input. The protest and appeal process for the fee was later amended by Resolution 2021-18, adopted on October 27, 2021. Annual actions to request collection of the fee on the property tax rolls were taken by the Board for each fiscal year within the 2021-2026 period.

April 14, 2026 Groundwater Sustainability Agency Committee Meeting

Financial Impact: _____ Yes X No

No financial impact currently. Once the new rate is approved, there will be a financial impact.

The periodic review and potential adjustment or replacement of the Sustainable Groundwater Management Fee for Fiscal Years 2021-2026 will have a direct financial impact on the San Benito County Water District and its stakeholders. The expiration of the current fee structure necessitates Board action to ensure continued funding for groundwater sustainability activities as required under the Sustainable Groundwater Management Act (SGMA). The Board's decision, informed by public testimony and technical analysis, may result in the adoption of a new or revised fee schedule for subsequent fiscal years. Any changes to the fee structure will affect the District's revenue stream and the financial obligations of landowners and water agencies subject to the fee. The financial impact will be quantified following the Board's determination of the new fee amount and

methodology, in accordance with the requirements of California Water Code section 10730 and the procedures established by Resolution 2021-13 and its amendments.

Funding Source/Recap: The funding for the Sustainable Groundwater Management Fee for Fiscal Years 2021-2026 is authorized under California Water Code section 10730(a), which permits a Groundwater Sustainability Agency (GSA) to impose fees necessary to support the costs of developing and implementing a groundwater sustainability program, including plan preparation, monitoring, reporting, and administration. The San Benito County Water District GSA established the current regulatory fee structure through Board action and formal resolution, with annual collection mechanisms coordinated in accordance with Water Code section 10730(d) and related Board resolutions. The regulatory fee is collected from qualifying landowners and water agencies within the North San Benito Groundwater Basin, with the County of San Benito responsible for collecting the regulatory fee on the property tax rolls for applicable parcels, as authorized by Board request each fiscal year. The periodic review now underway is required by the provisions of Resolution 2021-13, ensuring that the funding source remains compliant with statutory requirements and is responsive to public input as the Board considers future regulatory fee adoption. [Resolution 2021-13]

Material included for Information/Consideration:
SGMA GMF Presentation Update PowerPoint

Recommendation: It is recommended that the Board, pursuant to the periodic review requirements established by Resolution 2021-13, receive and consider all public testimony presented at the hearing, and direct staff to prepare a proposed Sustainable Groundwater Management Fee structure for fiscal years 2026/2027 to 2030/2031 following 2025/2026 for subsequent Board consideration and potential adoption. [Resolution 2021-13]

Action Required: _____ Resolution _____ Motion _____ X Review

Board Action

Resolution No. _____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Public Hearing on the SGMA Groundwater Management Fee

SAN BENITO COUNTY WATER DISTRICT

1

Groundwater Management Fee Background

- ▶ On June 10, 2021, the Groundwater Sustainability Agency (GSA) Committee of the San Benito County Water District convened to discuss the proposed Groundwater Management Fee and to make recommendations to the Board regarding its adoption for Fiscal Years 2021-2026.
- ▶ On July 14, 2021, the Board of Directors, acting as the GSA for the North San Benito Groundwater Basin approved Resolution 2021-13 adopting the fee.
- ▶ In accordance with Resolution 2021-13 and subsequent amendments, the SBCWD GSA committed to a transparent and participatory process for fee review and adjustment which is being presented.

2

Groundwater Management Fee Background

- ▶ SGMA does not require new fee structures
- ▶ District developed GMF to equitably distribute compliance costs between Zone 3 and Zone 6
- ▶ Regulatory fee previously adopted and implemented
 - ▶ Intent is to charge users equally for implementation of a regulatory program that equally benefits overlying users that can utilize groundwater
- ▶ Modifications to regulatory fee to incorporate use-based charge were contemplated but not implemented
 - ▶ Intent would be to refine how costs of compliance with the regulatory program are split between all overlying users v. active groundwater users

3

Existing Groundwater Management Fees

Fiscal Year	Annual Fee Per Acre
2021-2022	\$5.77
2022-2023	\$5.92
2023-2024	\$6.07
2024-2025	\$6.23
2025-2026	\$6.39

4

Program Accounting

Fiscal Year	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026 (est.)
Budgeted Expenses	\$415,262	\$455,610	\$414,716	\$315,671	\$137,200
Actual Expenses	\$103,292	\$123,653	\$106,513	\$119,111	\$137,200

- ▶ Actual expenses were lower than anticipated
- ▶ Program has an estimated balance of \$1.5M

5

Projected Future Revenue Requirement

Estimated Reserve Balance	\$1,535,000
Projected Expenses	<u>\$1,282,775</u>
Remaining Balance	\$252,225
2-Year Reserve	<u>\$(500,000)</u>
Funding Requirement (Collected over 5-Years)	<u>\$(247,775)</u>

6

Potential Allocation Methodology

- ▶ Retaining parcel-based fee as the interim solution which current calculation has the assessment calculated to approximately be \$0.60/acre
- ▶ Inclusion of a usage-based fee would require the district to develop a new basis for allocating the fees between all overlying users v. active groundwater users

7

Potential Allocation Methodology in the Future

- ▶ Advantages
 - ▶ Meets stakeholder expectations
 - ▶ Improved alignment of costs and benefits
 - ▶ Tied to data in Annual Groundwater Report
 - ▶ Would create consistent methodology for GMF GW and charges
- ▶ Disadvantages
 - ▶ Significant administrative burden
 - ▶ Stakeholder acceptance unpredictable
 - ▶ Difficult to justify business case
 - ▶ Zone 6 Groundwater Charge would require same methodology

8

SGMA Compliance Schedule

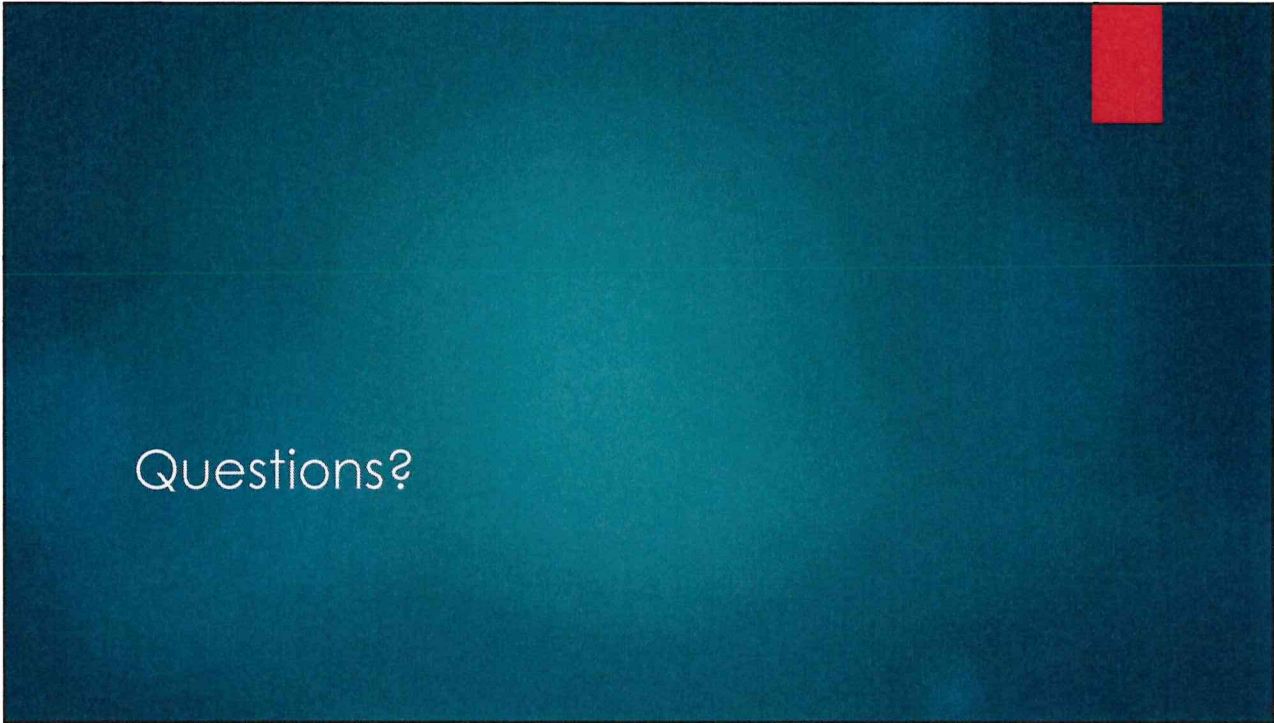
- ▶ December 2025: Begin Periodic Evaluation/GSP Amendment
- ▶ January 2026: Initiate Technical Advisory Committee (TAC)
- ▶ January 2026: Board Approves Annual Groundwater Report
- ▶ April 2026: Submit Annual Groundwater Report to DWR
- ▶ April 2026: Public Hearing on Existing Fee
- ▶ May 2026: Public Hearing on New Fee
- ▶ January 2027: Submit Periodic Evaluation/GSP Amendment

9

Recommendation

- ▶ Staff recommends:
 - ▶ Retain parcel-based fee as the interim solution
 - ▶ Evaluate effectiveness of OpenET through GSP amendment
 - ▶ Implement in subsequent year if warranted

10



**San Benito County Water District
Agenda Transmittal**

Agenda Item: 7

Meeting Date: April 22, 2026

Submitted By: Cindy Tyler

Presented By: Brett Miller

Agenda Title: Public Hearing to Acknowledge Annual Vacancy, Recruitment & Retention Report (Government Code §3502.3)

Background: AB 2561 adds GCS 3502.3 to the Meyers-Milias-Brown Act, imposing new obligations on public agencies related to tracking and presenting information on vacancies, recruitment and retention. The report summarizes current staffing levels, recruitment activity, and workforce retention and is presented for Board consideration at a public hearing, as required by law. Enhanced reporting applies only when a bargaining unit reaches 20% vacancy. SEIU was notified of the Public Hearing and can choose to make a presentation, but they are not obligated to do so.

Current Staffing Overview: The District has 22 authorized full-time equivalent (FTE) positions. All positions have been filled since September 2025, except for the executive management position of District Engineer or Deputy District Engineer.

Recruitment for 2025: There were 2 vacancies in 2025. The Water Conservation Program Manager position was vacated on 7/11/25. The vacancy was posted 7/9/25 in local business publications, water, public government outreach publications, and recruitment agencies which rendered 25 candidates. The panel selected 5 qualified applicants to interview, of which 1 was hired on 9/8/25.

The Deputy District Engineer position was vacated on 12/31/24. Due to the limited availability of qualified and public agency engineers, the District contracted with WBCP, Inc., a professional recruitment agency, in June 2024 to assist in filling one position – the District Engineer or Deputy District Engineer position. The extensive wide-range recruitment began in April 2025 which resulted in 64 applicants of which 13 were initially screened in. 8 did not have the level of experience, water industry background or time as a Professional Engineer. Five were interviewed with several candidates withdrawing based on commute and low salary. This recruitment will continue until a qualified candidate has been hired.

Fiscal Impact: None

**San Benito County Water District
Agenda Transmittal**

Agenda Item: 8

Meeting Date: April 22, 2025

Submitted By: Lundi Barroso-Osorio

Presented By: Lundi Barroso-Osorio

Agenda Title: Consider Resolution Declaring May as Water Awareness Month

Detailed Description:

Water Awareness Month first started as a joint effort between the California Department of Water Resources and the Association of CA Water Agencies during the California Drought of 1987-1992. Every year during the month of May, water agencies all over California focus on public outreach and education events to effectively deliver the message about water conservation. By spreading awareness, we can educate residents to conserve their water during the peak water use season.

May marks the start of the irrigation season and increased water use as we transition to summer. During the summer months, 50% of our residential water use is dedicated to landscapes. The Water Resources Association of San Benito County urges all customers to call them for irrigation assistance. A trained technician can assess your irrigation system to ensure it is working efficiently and set your irrigation controller for the summer months.

Prior Committee or Board Action: None

Financial Impact: ___X___ Yes _____ No

Funding Source/ Recap: WRASBC FY Budget (Public Outreach)

Recommendation: Approve Resolution Declaring May as Water Awareness Month.

Action Required: ___X___ Resolution _____ Motion _____ Review

Board Action

Resolution No. _____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

RESOLUTION NO. 2026-10

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE SAN BENITO COUNTY WATER DISTRICT PROCLAIMING MAY
AS WATER AWARENESS MONTH**

WHEREAS, California's arid and semiarid climate, its ambitious and evolving economy, and its growing population have combined to make water shortages and conflicting demands the norm; and

WHEREAS, the rising concern of climate change could limit the state and federal governments water infrastructure due to less snowpack and environmental concerns in the Delta; and

WHEREAS, the water supply for San Benito County's water agencies is derived from a variety of sources including local groundwater, watersheds and reservoirs, water imported and contracted through the United States Bureau of Reclamation and the Central Valley Project, and recycled water; and

WHEREAS, the health, welfare, and quality of life for our community depends on a reliable, high quality water supply; and

WHEREAS, municipal agencies and governments continue to seek cost-effective and efficient systems to obtain and deliver water to meet the needs of residents, agriculture and the economy; and,

WHEREAS, the state, county, cities and concerned citizens make strong efforts to foster wise decisions concerning water issues and water use; and,

WHEREAS, the fact that California will experience periodic droughts and water conservation is critical not only during drought periods, but at all times; and

WHEREAS, during May 2026, the San Benito County Water District is inviting everyone to find out ways to save water both at work and at home.

NOW, THEREFORE, the Board of Directors for the San Benito County Water District proclaim May 2026 as Water Awareness Month and urge all citizens, businesses, industries, institutions and public agencies to review their water use and water systems for water use efficiency and to contact their water supplier for water saving ideas and assistance.

DRAFT---DRAFT---DRAFT—DRAFT—DRAFT—DRAFT---DRAFT---DRAFT

BE IT FURTHER RESOLVED that the President of the Board is authorized to sign said Resolution, on behalf of this Board and District.

PASSED AND ADOPTED by the Board of Directors of the San Benito County Water District 22nd of April, 2026, by the following vote:

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSTAIN: DIRECTORS:

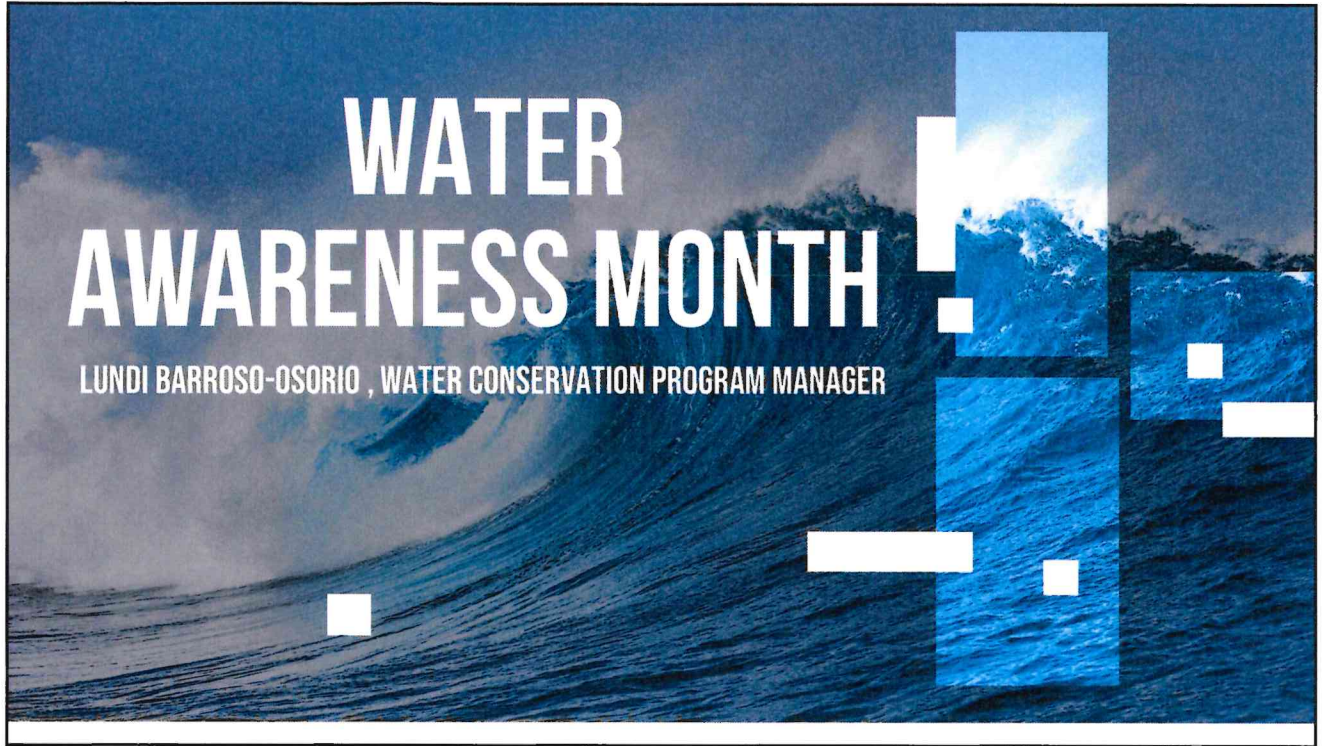
ABSENT: DIRECTORS:

(Signature of presiding Board member
Attested by Board Secretary
Resolution #2026-10)

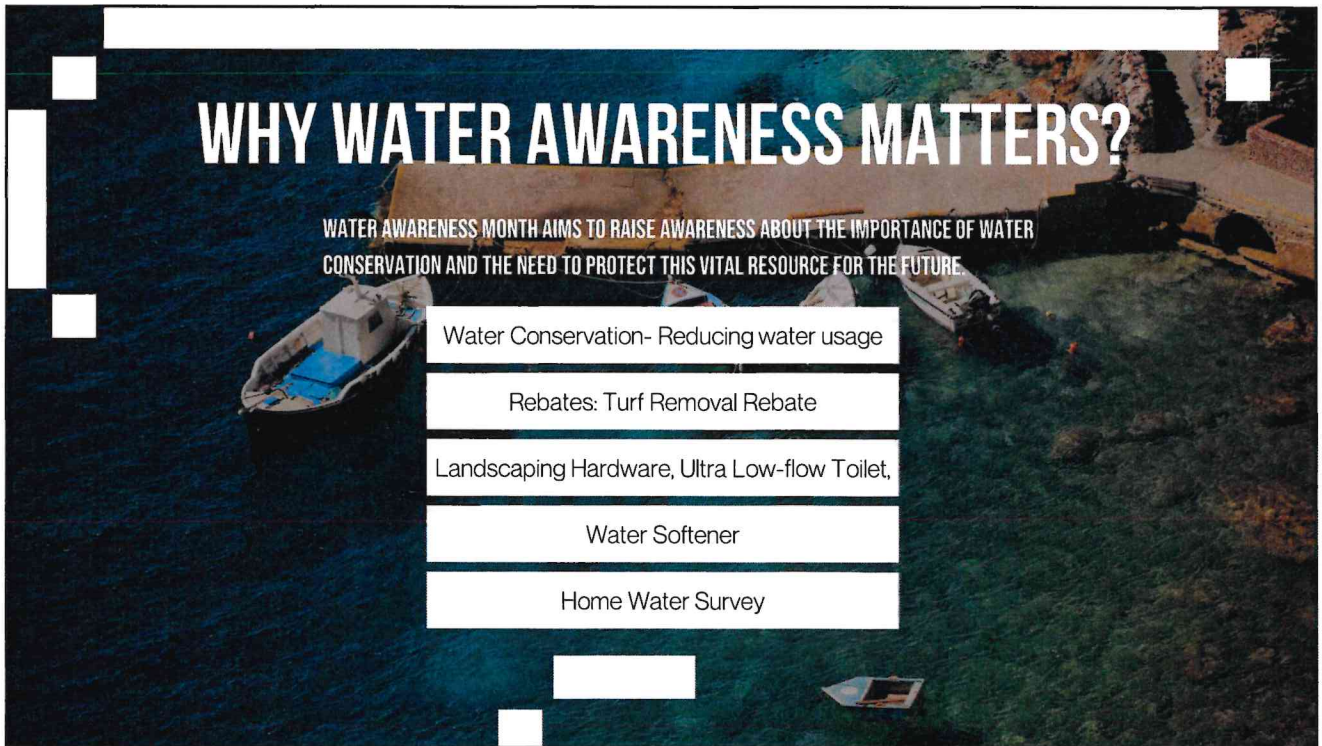
Mark Wright
President

ATTEST:

Barbara L. Mauro
Board Secretary



1



2

SAVING WATER TIPS

REDUCING WATER= SAVING MONEY



Watering

Utilizing drip irrigation and watering the lawn between 9 p.m. to 6 a.m.



Leaks

Check for leaky faucets, upgrade older toilets, Adjust Sprinkles



Water Efficiency

Collect and Reuse Water, Use broom instead of a hose, Replace grass with Drought-Tolerant plants


3

FREE WATER HOME SURVEYS

CALL US FOR A FREE DETECTION

- Check Meter
- Thorough indoor & outdoor inspection
- Adjust Irrigation Controllers

Our Technician can repair minor leaks



4

THANK YOU

WEBSITE: WWW.WRASBC.ORG
PHONE: 831-637-4378
INSTAGRAM: WRASBC
FACEBOOK: WATER RESOURCES ASSOCIATION OF SAN BENITO COUNTY

**San Benito County Water District
Agenda Transmittal**

Agenda Item: 9
Meeting Date: April 22, 2026
Submitted By: Brett Miller
Presented By: Brett Miller

Agenda Title: Consider Appeal by Legacy Homes Seeking Exemption from Capacity Fees
(District Code of Regulations section 4.53.120)

SUBJECT:

Consider whether to approve an appeal filed by Denise Tschirky on behalf of Hollister 173 L.P. (“Appellant”) seeking an exemption from the District’s capacity fees for 37 developed lots that have been permitted (“Appeal”).

STAFF RECOMMENDATION:

Staff recommends that the Board **deny** the Appeal because the San Benito County Water District (“District”) Code of Regulations requires that all capacity fees be paid for new connections prior to obtaining the respective building permits.

DISCUSSION:

The Appeal. District staff received the Appeal on April 13, 2026. It seeks an exemption from the District’s capacity fees. The Appeal is included as Attachment 1. Legacy Homes acknowledges that it has not obtained building permits for 37 lots identified in the final subdivision map for it’s the Santana Ranch development project Appellant acknowledges that the District’s capacity fee is due upon issuance of building permit, but seeks an exemption from payment of capacity fees for these 37 lots on grounds that it had already received a final subdivision map for these lots. The Appeal is also based on the financial hardships associated with payment of the District’s capacity fees. Accordingly, Legacy Homes requests that the Board consider approving one or more of the following:

- “1. Grandfather Santana Ranch and rescind the SBCWD capacity fee as to the remaining 37 lots.*
 - 2. Reduce or phase in the fee for the remaining 37 lots to less the impact on this nearly completed project.*
 - 3. Provide another administrative or Board-approved solution that distinguishes these remaining lots from a new project starting from scratch.”*
-

(Attachment 1, p. 2.)

Analysis. District staff recommends that the Board deny the Appeal because the 37 lots in question have not received building permits. Under section 4.53.060 of the Capacity Fee Ordinance, payment of capacity fees is required for all new connections prior to issuance of building permits.

A legal memorandum prepared by the District's legal counsel recommends that the District deny the Appeal because the District does not have established policies that would permit it to grant the exception and administer other similar requests for exemptions in a fair and uniform way. This legal memorandum is attached hereto as Attachment 2.

FISCAL IMPACT:

The amount in capacity fee revenue that must be paid by Legacy Homes if the Appeal is denied is \$456,099 (\$12,327 [5/8" meter] x 37). If the Appeal is approved, that amount in fee revenues will be foregone.

Attachments:

1. Legacy Homes Appeal Letter
2. Legal Memorandum Regarding the Appeal

Board Action

Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____

Attachment 1



LEGACY HOMES

April 9, 2026

RECEIVED
APR 13 2026
SAN BENITO COUNTY
WATER DISTRICT

Board President Mark Wright & Directors
Dana Jacobson, General Manager
30 Mansfield Road
Hollister, CA 95023

RE: Appeal and Request for Relief from SBCWD Capacity Fee - Santana Ranch

Dear Board President Mark Wright, Directors and Mr. Jacobson,

On behalf of the project owner and builder of Santana Ranch, we respectfully submit this appeal and request for relief from the San Benito County Water District capacity fee that became effective in February 2026.

Santana Ranch has been under development since 2019 and is now nearing completion, with only thirty-seven homes remaining to be permitted. The project is fully entitled, developed, and subject to an approved and recorded final map. All project underwriting, budgeting, and planning for these remaining lots was based on the fee structure in place during the course of the project.

We first became aware that the SBCWD capacity fee was being applied to these remaining homes on March 17, 2026, when we attempted to pull building permits. Had we known earlier that this fee would be imposed on the balance of the project, we would have evaluated every available option to accelerate permit issuance and reduce the impact on the remaining homes.

Instead, the fee is now being imposed at the very end of an already substantially built-out community, creating a significant unbudgeted cost on the final thirty-seven homes. Applying this fee to a project in this posture is materially different from applying it to a newly starting project, and we respectfully ask the District to recognize that distinction.

Santana Ranch is not a speculative future development. It is an existing, approved, and nearly completed community that has been proceeding for years in reliance on the approvals and fee environment in place during that time. For that reason, we respectfully request that the District consider a fair and equitable resolution for the remaining lots.



LEGACY HOMES

Mr. Mark Wright, Directors and Mr. Jacobson

Page Two

April 9, 2026

Specifically, we request that the District consider one or more of the following:

1. Grandfather Santana Ranch and rescind the SBCWD capacity fee as to the remaining 37 lots.
2. Reduce or phase in the fee for the remaining 37 lots to lessen the impact on this nearly completed project.
3. Provide another administrative or Board-approved solution that distinguishes these remaining lots from a new project starting from scratch.

We value our relationship with the San Benito County Water District and remain committed to working cooperatively toward a reasonable resolution. We would appreciate the opportunity to meet with the District or appear before the Board to discuss this request further.

Thank you for your time and consideration.

Sincerely,

Hollister 173 L.P.,
A California limited partnership

Denise Tschirky

Vice President

Phone: (209) 951-6190 Ext:321

Email: dtschirky@legacyhomesusa.com

Attachment 2



MEMORANDUM

ATTORNEY WORK PRODUCT

VIA E-MAIL

TO: Dana Jacobson
General Manager, San Benito County Water District

Brett Miller
Assistant General Manager, San Benito County Water District

FROM: Russell Frink
Jonathan Weldon

DATE: April 16, 2026

RE: Appeal by Legacy Homes Seeking Exemption from Capacity Fees

I. INTRODUCTION

At the request of San Benito County Water District (“District”) staff, Kronick, Moskovitz, Tiedemann & Girard prepared this memorandum to evaluate the legal merits of the appeal submitted by Denise Tschirky on behalf of Hollister 173 L.P. (“Appellant”) seeking an exemption from capacity fees for 37 lots within the Santana Ranch development project. Pursuant to the San Benito County Code of Regulations, capacity fees must be paid for all new connections prior to obtaining a building permit. As a result, the plain language of Ordinance No. 67 requires that the Appeal be denied because the 37 lots for which the Appeal applies have not yet received their respective building permits.

II. THE APPEAL

On April 13, 2026, District staff received an appeal letter from Legacy Homes (dated April 9, 2026) (“Appeal”) in which Legacy Homes seeks an exemption and other relief from the District’s capacity fees. Appellant is the project owner and builder of Santana Ranch, a development within the District’s Zone 6, and there are 37 lots within the Santana Ranch development project that have not yet received building permits.

The Appellant has requested that the Board grant the Appeal to alleviate financial hardships associated with payment of the District’s capacity fee. Specifically, the Appellant requests that the Board (1) treat the 37 lots as “grandfathered” in with other portions of the project for which building permits have been issued; (2) reduce or “phase in” the fee for the 37 lots in order to lessen the financial impact; and/or (3) provide another solution that would exempt the 37 lots from otherwise paying the capacity fees.

III. THE CAPACITY FEES

The San Benito County Water District Code of Regulations imposes capacity fees on all new water service connections within the District's Zone 6 zone of benefit. (District Code Regs., tit. 4, § 4.53.020.) The capacity fees were adopted based upon the premise that "new growth within the District's Zone 6 ... should pay a fair share of the cost of future projects ... and that existing customers should not subsidize the cost of providing supplemental water for new growth." (District Ord. No. 67, § 3(d).)

To avoid imposing the fees on existing customers and ensure that only new development bears such costs, the capacity fees apply only to new connections for which building permits have not been issued. Accordingly, District Code states that "[t]he full payment of all applicable capacity fees shall be due prior to obtaining the respective building permit(s) for the development project." (District Code Regs., tit. 4, § 4.53.060, emphasis added.)

Lastly, the District's Code of Regulations permits an "appeal . . . to the Board of Directors" within 15 days of the date that the District makes a "decision or determination" about capacity fees pursuant to Ch. 53. (District Code Regs., tit. 4, § 4.53.120.)

IV. ANALYSIS

Pursuant to Ch. 53 of the District Code of Regulations and Ordinance 67, the Appellant is required to pay the District's capacity fee for the 37 remaining lots in the Santana Ranch development because the capacity fees for these lots are due at the time of building permit, and building permits for those lots have not been issued. The fact that the Santana Ranch development has already obtained a final subdivision map has no bearing on the applicability of capacity fees to new service connections because the capacity fees apply at the time of building permit.

The Appellant states that it first learned that capacity fees would apply to the 37 remaining lots in the Santana Ranch development project on March 17, 2026, and it filed its appeal on April 9, 2026 – less than 15 days after the District Manager rejected Appellant's request for an exemption from the capacity fees. As a result, this appeal has been timely filed under District Code Regs., tit. 4, § 4.53.120, however, it should be denied for the reasons below.

As District Code Regs., tit. 4, § 4.53.060 makes clear, payment of the District's capacity fee is due at the time of building permit, and there are no exceptions for development projects that have already obtained a final subdivision map. Absent established policies that permit the District to exempt development projects that obtained final subdivision maps prior to adoption of Ordinance No. 67 from capacity fee payment, there are no established policies or procedures for fairly and uniformly approving such requests.

As a result, because the District does not have established policies that would permit it to grant the exception and administer other similar requests for exemptions in a fair and uniform way, the Appeal should be denied.

V. CONCLUSION

For the foregoing reasons, we recommend that the District's Board deny the Appeal.



**San Benito County Water District
Agenda Transmittal**

Agenda Item: 10

Meeting Date: April 22, 2026

Submitted By: Jeff Cattaneo

Presented By: Jeff Cattaneo

Agenda Title: Consider Increasing Contingent Funding for a Contract Issued to Specialty Construction, Inc. in the Amount of \$1,043,281.05, for the Accelerated Drought Response Project (ADRoP) ASR Well Sites and Pipeline Project Construction and Authorize the General Manager to execute all necessary documents

Detailed Description: As part of the Hollister Urban Area Water and Wastewater Master Plan, the West Hills Water Treatment Plant was constructed in 2015 and 2016 as a 4.5 MGD (millions of gallons per day) potable water supply for the City of Hollister and surrounding urban areas. Due to continuing drought conditions at the time, San Benito County Water District, in coordination with the local retail water agencies, evaluated a number of water supply alternatives and ultimately determined to choose the Accelerated Drought Response Project (ADRoP) to increase water supply reliability for existing customers during subsequent droughts. This project includes expanding the current West Hills Treatment Plant capacity to 6.75 MGD, constructing a conveyance pipeline, and installing injection and extraction wells in the Fallon Road area.

The first phase of the project involved expansion of the West Hills Water Treatment Plant, the construction for which is in process through a contract with Overaa, Inc. The second phase of the project approved contracts for well installation, well site development and installation of 23,271 feet of pipeline. Three separate contracts were issued, 1 contract for Specialty Construction Inc., and 2 contracts for well construction to Pacific Coast Well Drilling.

Specialty Construction

Due to unforeseen utility conflicts related to pipeline installation under the Specialty Construction contract, the original contingent funding of 5% "\$1,043,281.05" of the contract amount has proven to be insufficient. A list of the conflicts encountered and issues are as follows:

- Utility Unforeseen Costs **\$554,976**
 - Most of these issues are unforeseen utilities located during construction requiring relocation of the utility, lowering and/or relocation of the treated water pipe.
 - Relocate Farm Rd Irrigation Lines \$59,948
 - Recover and Backflush Piping Change \$61,325

▪ Added Cased Crossings	\$91,236
▪ Added Appurtenances (CAV/Bos)	\$92,000
▪ PRV Relocation Above Grade (utility interference) <u>est.</u> *	\$15,000
▪ Relocation of Utilities West of Santa Ana creek	\$169,235
▪ San Felipe Sewer Interference <u>est.</u> *	\$25,000
▪ Gas Main Crossing	\$11,141
▪ Additional Casings	\$70,091
▪ Utility Interference 3 Locations <u>est</u> *	\$30,000
▪ Additional Casing Pipe to Prevent Delay <u>est</u> *	\$20,000
▪ * estimated amount not yet issued or included in total	
• Soil Unforeseen Costs	\$355,236
○ Unforeseen unusable soils, ASR 1 poor saturated soils, cement treated road base removal, excess Asphalt Concrete (AC) removal, slurry seal increase (net).	
▪ Ground Water and Unsuitable Native Soil	\$17,598
▪ Rebuild Farm Road after Rain	\$3,027
▪ Cement Treated Road Base Removal Under Fallon Rd	\$74,217
▪ Over excavation at ASR 1 to allow work to go forward	\$123,282
▪ Geo Grid/Base near ASR 1 Farm Rd Unsuitable Soil	\$15,181
▪ Added Slurry Seal by City <u>est</u> (net of ASR 3)	\$25,000
▪ Fallon Rd Excess AC Removal/Disposal	\$96,931
▪ Fallon Rd Excess AC Replacement <u>est</u> *	\$80,000
▪ * estimated amount not yet included in total	
• Misc. changes to contract to date	\$91,365
TOTAL CHANGES TO DATE	\$1,001,577

At this time, staff is working with our construction manager and Specialty Construction, and all have reviewed the work yet to be completed and estimate that an additional 5% "\$1,043,281.05" of the contract amount may be needed to complete the project. Identified potential changes moving forward are as follows:

➤ Projected changes add	
○ Well Electrical changes est	\$200,000.00
○ Unknown <u>est</u> Total	\$600,000.00
▪ <i>Utility Interference</i>	\$75,000.00
▪ <i>Utility Interference Fallon Rd/San Felipe Intersection</i>	\$50,000.00
▪ <i>3 Unforeseen Utility delays</i>	\$75,000.00
▪ <i>Additional Potholing</i>	\$100,000.00
▪ <i>Added Appurtenances (CAV/BOs)</i>	\$74,000.00
▪ <i>Added Contingency Unknowns</i>	\$300,000.00

Therefore, Staff is requesting the Board approve the additional contingent funding of \$1,043,281.05.

There are, however, some yet to be completed change negotiations with Specialty Construction that will yield credits that will offset some of the future unforeseen costs.

Pacific Coast Well Drilling Update

Changes issued to Pacific Coast Well Drilling for both contracts were not related to conflicts or construction problems, but additional drilling and well construction depth due to favorable conditions found during the construction of each of the four wells. Generally, as we approached the contracted depth of each well, favorable aquifer conditions were encountered that merited drilling to a depth deeper than originally anticipated. As the contracts were issued on a cost per foot of the well-constructed, adding depth to each of the wells added costs for all the components of the well, i.e. actual drilling depth, filter pack, well casing, etc.

The original contracts for Pacific Coast Well Drilling assumed that 2 wells for each contract would be constructed with a 5th well issued to one contract as needed based on timing of final construction of the 2 wells in the base contract. The total Board approved amount for both contracts was \$7,109,280 with a contingent amount of \$355,464, bringing the total Board approved amount to \$7,464,744.

To date changes approved to the Pacific Coast Well Drilling contract related to additional depth of construction amount to \$443,916. While it is still within the total amount approved by the Board, because the amount exceeds the amount approved for contingent funds staff wanted to bring it to the Board's attention. No action by the Board is requested at this time.

Financial Impact: X Yes No

Funding Source/ Recap:

600-1351-C129-151-02 – SGMA Implementation Grant
600-1351-D129-151-02 – WaterSMART Small Storage Grant

Recommendation: Staff requests that the Board approve the increase in contingent funding for the contract with Specialty Construction, Inc. in the amount not to exceed \$1,043,281.05 and authorize the General Manager to execute all necessary documents, including any change orders to the contract up to a not to exceed amount of \$22,952,183.

Action Required: Resolution X Motion Review

Board Action

_____ Resolution No. _____ Motion By _____ Second By _____

Ayes _____ Abstained _____

Noes _____ Absent _____

Reagendized _____ Date _____ No Action Taken _____